



CITIZENS' BOND OVERSIGHT COMMITTEE

MEETING MINUTES

March 19, 2019: 6:00 – 7:30 PM

Evergreen Valley College, Library/Ed.Tech.Center (LE) Building, Mishra Room

<u>Present:</u>	Cory Demar Shanta (Shay) Franco-Clausen Bethel Kim Linda Reiners Enrique Villegas	Community At-Large Business Community Community At-Large Business Community Student – EVC
<u>Absent:</u>	Leo Cortez Byron Breland Roland Montemayor Rose Regalado Matthew Mahood	Support Organization Chancellor, SJECCD Acting President, SJCC Senior Citizens' Organization Business Community
<u>Staff:</u>	Jorge Escobar Andrea Alexander Keith Aytch Linda Wilczewski Hong Yang Marilyn Morikang Jessica Fassler Stevie Le Ann Kennedy Mike Chegini Mark Miller Mark Newton	Interim Vice Chancellor of Administrative Services, SJECCD, and Vice President Administrative Services, SJCC Vice President Administrative Services, EVC President, EVC Interim Director of Fiscal Services, SJECCD Accounting, SJECCD Acting Vice President Administrative Services, SJCC Senior Project Accountant, AKG Project Accountant, AKG Financial Manager, AKG Communications Manager, AKG Construction Manager, Gilbane-Cordoba Program Manager, Brailsford & Dunlavey

AGENDA:

1. **Call to Order**

The meeting was called to order at 6:11 PM without a quorum. The meeting proceeded with information items until quorum was present.

2. **Public Comment – 3 Minutes per speaker with advance sign in**

- a. Audrey Wolk, LGBTQIA and AAUW member: Can't find locations of resources, believes clubs, social life and receiving support are important. Believes Women's Center is unsafe located in the back and is hard to find.
- b. Charina Tengson, LGBTQIA/AAUW/BSU student advocate: Attending her last semester at EVC and wants to collaborate with other clubs to address concerns and ideas. Thanked VP Alexander for finding resources to renovate student areas like Gullo I and Student Center. Hopes voices today can empower and utilize feedback so decisions made regarding future infrastructure is moving forward, accessible and visible

to students. It should be easier for students to find organizations and wants access to the fitness center aside from taking class courses.

- c. Van Anh Phan, LGBTQIA President, AAUW P.R. Comm, BSU event coordinator: Spoke about student concerns such as not having campus space for those who feel unsafe. Women's Center is not accessible at times and is located in the back of the school.
- d. John Paul Amaral, Journalism club, student advocate tutor: Been at EVC for 4 years and this is his last year. Did not know about student life the first semester. Joined Journalism Club and became a history tutor in his second year at EVC. Believes students should know of the available services, Women's Center is hidden and believes resources are hard to find.
- e. Tiamatha Thomas, BSU student advocate: Works full-time job, part-time job, is a full-time student and mom to a 15 year old. Recently displaced as of March 2019 but manages to maintain a 4.0 GPA. Wants to collaborate with other students to make sure they have a safe space and support from others. Sees faculty faces around campus but doesn't know who they are and can't imagine possibilities and resources made available without knowing staff and faculty and what can be offered to students.
- f. Benjamin Gonzalez, EVC student: States students don't have access to student center and certain facilities and would like to make sure they do. Believes a contingency plan is needed for Women's Center.

Cory Demar arrived at 6:17 PM, Bethel Kim arrived at 6:21 PM. A quorum was present at 6:21 PM.

3. Approval of Agenda

Linda Reiners / Bethel Kim

Unanimously approved

4. Approval of the Minutes from January 15, 2019

The committee reviewed the January 15, 2019 meeting minutes and asked for comments. There were no comments. Linda Reiners / Bethel Kim motioned, and the Committee unanimously approved the meeting minutes.

Ms. Clausen-Franco left at 6:25 PM, leaving the Committee without a quorum. The meeting proceeded with all remaining items as information only.

5. Communications Received by Citizens' Bond Oversight Committee Members

There were no communications received by Committee members.

6. Staff Reports

Vice Chancellor Escobar recognized Marilyn Morikang as Acting Vice President for Admin Services at SJCC. He stated the positions of Facilities Director, Bond Manager and Bond Coordinator are open. He summarized the Bond Retreat on March 8, 2019.

7. Recognition of Service

Vice Chancellor Escobar recognized Joel Herrera for his service to the Committee. Joel Herrera was appointed to the Committee in June 2017 as a representative of the Community At-Large and attended every meeting up until his resignation. He resigned effective March 4, 2019.

8. Review of Committee Membership

Ms. Kennedy updated the Committee on requirements for the membership for the CBOC. Ms. Kennedy mentioned the Bona-fide Taxpayers Association representation is vacant and stated if there is a Business Community member who meets the requirements for the Bona-fide Taxpayers Association, they can then be reappointed.

9. Program and Project Updates

Mr. Miller and Mr. Newton gave a brief overview of the Measure G-2010 and Measure X Bond Program project highlights regarding the current status of the projects for the District Office, Evergreen Valley College and San José City College. Please refer to the meeting packet for more details.

Regarding the new Student Services building:

Mr. Demar asked where the new entrance will be. Mr. Miller answered it will be halfway between the Lot 9 entrance and the shopping center.

Vice President Alexander stated the new Student Services building will have a lot of the services that were spoken about at the beginning of the meeting.

Ms. Kim inquired if traffic was taken into consideration for the entrance to the new parking lot for the Student Services building. Mr. Newton advised the project is still in planning phase and a traffic study around the area will be conducted.

President Aytch stated a Trustee raised concerns at the last Board meeting regarding traffic. EVC is also concerned about traffic during peak hours.

10. Committee Requests

It was decided to table the Budget Cost Reports and Review of Overhead Allocation Process for next meeting, due to Ms. Franco-Clausen's absence.

In regard to Public Comments: Ms. Reiners asked about the input of the student speakers from earlier in the meeting, wanting to know what happens with their comments since CBOC members do not interact with them. President Aytch advised it is his role to assign staff to address the issues.

11. Program Financial Reports

a. Financial Reports for Measures G – 2010 and X

Ms. Kennedy presented an overview of the Measure G-2010 and Measure X Financial Reports from inception through December 31, 2018 and gave an update regarding the cost and schedule status of the program.

b. Bond List Revisions

- i. There was one Measure G – 2010 Bond List Revision during the reporting period ending December 31, 2018. The December 11, 2018 Bond List Revision was reported upon at the last meeting of the Committee and is included in the financial reports for this period.
- ii. There was one Measure X Bond List Revision that occurred after the reporting period ending December 31, 2018 and prior to this meeting. This revision took place at the March 12, 2019 Board of Trustees' meeting and is reflected in the attached report.
- iii. There was one Measure G – 2010/X Bond List Revision during the reporting period ending December 31, 2018. The November 13, 2018 Bond List Revision was reported upon at the last meeting of the Committee and is included in the financial reports for this period.

There were two Measure G – 2010/X Bond List Revisions that occurred after the reporting period ending December 31, 2018 and prior to this meeting.

- January 8, 2019
This joint Bond List Revision was reported upon at the last CBOC meeting.
- February 12, 2019
This joint Bond List Revision is reflected in the attached report.

Ms. Kennedy proposed to the committee going forward, if a one-page summary could be provided with an electronic link to all detailed backup to produce a smaller packet versus printing the entire report. Ms. Kennedy presented a second alternative when looking at bond list revisions of making the summary page, a list of agenda items the Board receives, and details on an electronic link. Ms. Reiners and Ms. Kim prefer printed copies. The Committee will continue with printed packets for future meetings.

Ms. Kennedy explained best practice of bond list revisions –any change towards project name, scope, budget, recognizing interest, project augmentation or a new project, the Board will need to approve before moving forward.

12. Future Agenda Items

- a. Presentation: How the Educational Master Plan is Realized in the Bond Projects
- b. Enrollment Demographics Update
- c. Election of Chair and Vice Chair

13. Adjournment

The meeting adjourned at 7:38 PM.

The next scheduled meeting is Tuesday, June 18, 2019 at 6:00 PM – 7:30 PM. This meeting will be held at SJCC, Room TBD.