



## CITIZENS' BOND OVERSIGHT COMMITTEE

### MEETING MINUTES

Tuesday, November 1, 2011 - 5:30 PM  
SJECCD District Office Conference Room #9  
4750 San Felipe Road, San Jose, CA 95135

<u>Present:</u>	Joseph Becker Daniel Kojiro Kathy Kyne Linda Lam Carol Lizak Ann Mancuso-Engdahl Jimmy Nguyen Bob Nunez	Community At-Large Community At-Large Senior Citizens Organization Student Representative Community At-Large Community At-Large Community At-Large Community At-Large
<u>Guest:</u>	No Guest	
<u>Absent:</u>	Spencer Horowitz Mark Miller	Community At-Large Gilbane
<u>Staff:</u>	Rita Cepeda Dr. Barbara Kavalier Dr. Henry Yong Dr. Henry Gee Peter Fitzsimmons Lori Krouse Scott Jewell Ann Kennedy Mike Chegini Anna Tiscareno	Chancellor, SJECCD President, San Jose City College President, Evergreen Valley College Vice President Administrative Services, EVC Director of Financial Services, SJECCD Staff Accountant, SJECCD Gilbane Gilbane Gilbane Gilbane Gilbane

### AGENDA:

#### 1. Call to Order

The meeting was called to order at 5:35 p.m.

#### 2. Approval of Agenda

Mr. Nguyen/Ms. Mancuso-Engdahl  
Carried unanimously with the addition of the Board Membership to the agenda (item 10.)

#### 3. Approval Minutes for September 20, 2011

Mr. Nguyen/Mr. Becker  
Unanimously approved with one edit and one spelling correction.

Mr. Kojiro stated "The minutes, dated 9/20/11, reflect he asked a question of District employees working on the Bond (page 4 last paragraph) whom he didn't ask." Gilbane will update the minutes to reflect Mr. Nguyen asking this question.

Mr. Nguyen stated "The minutes, dated 9/20/11, reflect incorrect spelling of his name on page 9 above item 9. Gilbane will update this section with correct spelling "Nguyen."

4. Public Comments

There were no public comments.

5. Communications Received by Citizens' Bond Oversight Committee Members

No communications were received by the Committee to report.

6. Committee/Staff Reports

There were no staff reports.

Chancellor Cepeda thanked everyone on behalf of the Board of Trustees for the work completed on the Measure G-2004 and Measure G-2010 Bonds. She reported that as of October 12, 2011 Vice Chancellor Hawk is no longer employed with the District. The District anticipates selecting an interim for the Vice Chancellor for recommendation to the Board of Trustees. In the absence of the previous Vice Chancellor Hawk, Chancellor Cepeda has become more involved in the day to day operations of the Bond Measure Programs..

The Board of Trustees requested a simplification of both Bonds with access to detail information at a glance and is looking forward to the CBOC 2010-2011 Annual Report/Future Bond Sales. Ms. Kennedy has been valuable in terms of providing physical data of the Measure G-2004 and Measure G-2010 Bonds for the District and Board review. The Board of Trustees is extremely satisfied with President Kavalier and President Yong who have made extraordinary efforts to the SJCC and EVC campuses.

7. Measure G-2004

The CBOC members have not had a chance to meet the new San Jose City College Vice President of Administrative Services, Greg Nelson. Mr. Nelson will attend the next CBOC meeting on February 7, 2012 to present an update for the SJCC campus projects and a formal introduction.

President Kavalier explained the following updates of the San Jose City College Campus:

a. Project Highlights:

On October 19, 2011 SJCC had a successful topping out ceremony for the Multidisciplinary Classroom and Arts Building. The business project year award was awarded to the Fine Arts and Multidisciplinary building. SJCC is in the process of reviewing the RFP to select the design build team for the new fitness complex project associated with the Measure G-2004 Bond. The final round of interviews will occur in November 2011 for the selection of the team for the design phase.

b. Financial Report/Special Topics was presented by the Director of Fiscal Services Mr. Fitzsimmons: Please reference to the following handouts distributed in the CBOC meeting today, November 1, 2011.

A motion to approve the Financial Reports Measure G-2004 was moved by Mr. Nunez and seconded by Ms. Lizak was unanimously approved.

8. Measure G-2010

a. Program Update

i. Facilities Master Plan Update/Evergreen Valley College through 2025:

President Yong presented the Facilities Master Plan update, September 2011. The Central Energy Plant/Police Station calls for relocating the building from the present location, which is near the lake to the southeast side of the campus. Two main concerns

with relocating the Central Energy Plant/Police Station are relocating these buildings near a fault line and the cost. President Yong and Mr. Miller are working to propose a different approach of the Central Energy Plant/Police Station to stay in its current location and upgrade the present facility by adding more space to the building will save the campus between \$8M to \$9M.

EVC discussed the concept of demolition to the Acacia and Roble buildings because these buildings are too close to the fault line and not to rebuild any occupied buildings in the same location. The Automotive technology building has a yard for working on vehicles. EVC suggested moving the automotive yard close to the fault line because the yard is not occupied and doesn't pose a safety concern.

The Portable buildings (P 100's) located in the center of campus will be removed when new permanent buildings are built. EVC recommends removing the Portables (P 200's) adjacent to the soccer field and the Cedro Portables, located at the far end of parking lot. The Cedro Portables are primarily rented by the high school.

EVC is working with the Architects to change the entrance to the campus. Currently the students and faculty enter the campus from Yerba Buena to the lake. The circle where buses drop off students in front of the campus is appropriate so the circle concept will be retained to the campus entrance to Yerba Buena.

The community feedback for the Solar Photovoltaic Array project is positive. President Yong emphasizes the Solar Photovoltaic Array is good for the environment and will reduce the energy usage cost for the campus.

#### Measure G-2010 Questions and Answers:

Chancellor Cepeda asked if the demolition of the Acacia and Roble facilities occurs will EVC have sufficient Bond Funds in the Bond Measure 2010 to replace those facilities and the majority of the classrooms? Ms. Kennedy answered "Originally the fault line was not identified as an active fault line, later reports identify as active. The District has sought clarification from the engineers issuing the reports and the staff will be presenting this information to the Board of Trustees. The District has notified the State and is in the process of applying for State funding."

Ms. Kyne asked, if under the current Measure G-2010 Bond the District will not build a new campus police station and the District will have a plan to use the Bond money to match the state to complete this plan than the District will not demolish the Acacia and Roble until the funding is received to replace those classroom buildings? Mr. Yong answered "At this point Ms. Kennedy has already started working with the State Chancellors office and the process is already in the works."

Ms. Mancuso-Engdahl asked does the road behind the Solar Photovoltaic Array project go to Yerba Buena road? Mr. Yong answered "The road goes into the parking lot to Yerba Buena road."

#### b. Measure G-2010 Financial Reports:

Ms. Kennedy presented an overview of the Measure G-2010 Financial Report. The planning for the Bond sale is underway. The finance team has a meeting scheduled next week with the underwriters and legal counsel to review the Bond sale. The current estimated timeline is for the District to complete the Bond sale process for series A and have cash in the bank by the end of February 2012.

A motion to approve the Financial Reports Measure G-2010 was moved by Mr. Becker and seconded by Ms. Lam was unanimously approved.

9. CBOC 2010-2011 Annual Report – Sub Committee Debrief

Ms. Kyne gave a brief overview of the Annual Report Sub-Committee's process in developing this year's report.

Mr. Chegini presented a brief overview for the status to date of the Draft CBOC 2010-2011 Annual Report as of June 30, 2011 for the Measure G-2004 Bond and Measure G-2010 Bond.

Ms. Kennedy presented a brief overview of the Bond Expenditures. An independent third-party auditing firm, as required by Proposition 39, will submit a statement for the Annual Report upon the completion of the audit. The budget by location section indicates catastrophic contingency, Ms. Kennedy suggest the Bond Executive Team to consider changing the catastrophic contingency name to Program Wide Contingency. The name change will be a bond list revision.

Post cards were discussed in the last subcommittee meeting on October 5, 2011. The post cards will be used for notifying the public of the 2010-2011 CBOC Annual Report Website URL and the availability of the printed and translated versions. The distribution of the post cards will be decided by the district staff. The printing timeline is not critical and the committee can wait on the printing. The District anticipates the Annual Report will go to the Board of Trustees for review and approval on January 24, 2012. The annual report should be final with the auditor's approval no later than December 20, 2011.

The Committee authorized the Sub-Committee to make any final edits necessary on the committee's behalf prior to Board presentation.

10. Board Membership

Mr. Nguyen requested to add an agenda item to the agenda of CBOC members attendance and informed all attendees of Section Five Membership – Item 5.6 Removal; Vacancy of the By Laws read "The Board may remove any Committee member for any reason, including failure to attend two consecutive Committee meetings without reasonable excuse or for failure to comply with the Committee Ethics Policy. Upon a member's removal, his or her seat shall be declared vacant. The Board, in accordance with the established appointment process shall fill any vacancies on the Committee." The Vice Chancellor will send an email correspondence to remind all Committee members of the Membership By Laws.

11. Future Agenda Items

There were no suggestions for future agenda items:

12. Adjournment:

The meeting adjourned at 7:10 p.m.

The next scheduled meeting is Tuesday, February 7, 2012 at 5:30PM - 7:00PM. This meeting will be held at San Jose City College 2100 Moorpark Avenue, San Jose, Room T-112 (WI)

Reporting Period: Inception to 09/30/11

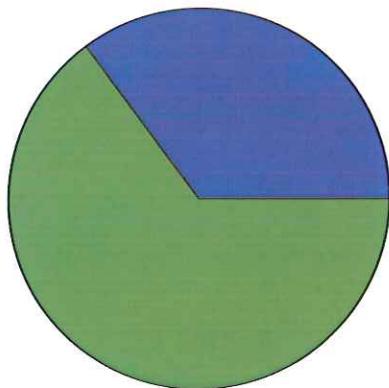
**Funding Sources (Budget):**

Bond Sale:	\$185,000,000	65.61 %
Interest Earned:	\$7,669,852	2.72 %
Lease Revenue Bond:	\$1,352,278	0.48 %
Total Bond:	<b>\$194,022,130</b>	<b>68.81 %</b>
State:	\$28,011,499	9.93 %
Other:	\$59,926,302	21.25 %
<b>Total Bond + Other Funding:</b>	<b>\$281,959,931</b>	<b>100.00 %</b>

**Cost Status:**

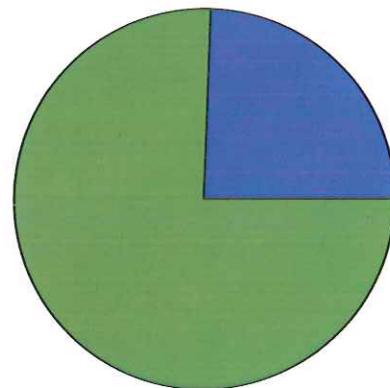
Budget Group	Budget	Actual Expenses to Date			Remaining
		Bond	State	Other	
A&E, Oversight, DSA & Other	\$38,365,314	\$30,480,064	\$2,230,333	-	\$5,654,917
Construction & Contingency	\$167,922,481	\$84,267,860	\$22,968,987	-	\$60,685,634
Furniture & Equipment	\$15,745,834	\$10,933,676	\$1,996,180	-	\$2,815,977
Historical	\$59,926,302	-	-	\$59,926,302	\$0
<b>Totals</b>	<b>\$281,959,931</b>	<b>\$125,681,601</b>	<b>\$27,195,499</b>	<b>\$59,926,302</b>	<b>\$69,156,528</b>

Budget vs Expenses - Bond ONLY



[Green square]	Total Bond Expenses
[Blue square]	Remaining Bond Funding

Budget vs Expenses - TOTAL Funding



[Green square]	Total Expenses
[Blue square]	Remaining Total Funding

**Legend:**

Bond and Bond Sale = Measure G  
 Interest Earned = Measure G Interest Earnings Allocated to Projects  
 Total Interest Earnings (Investment Income) = Interest Earned + Unallocated Interest Earned  
 Unallocated Interest Earned = Interest Earnings not yet allocated to specific projects  
 State = State Capital Outlay and Scheduled Maintenance (only on Measure G projects)  
 Other = Measure I (only on Measure G projects that also drew from Measure I funds)  
 Historical = All Budgets and Expenses for Measure G, State, Scheduled Maintenance and Measure I prior to Fiscal Year 2009-2010

**CBOC Quarterly Summary Report  
Measure G - 2004**

Reporting Period: Inception to 9/30/2011

**San José City College**

<u>Project</u>	<u>Description</u>	<u>Measure G Budget</u>	<u>Bond Exp to Date</u>	<u>Budget Remaining</u>	<u>Start Date**</u>	<u>End Date***</u>
<b><u>Proposed</u></b>						
122	Physical Education Gymnasium	\$19,984,479	\$113,596	\$19,870,883	09/15/11	07/31/13
111	SJCC Modernization of Existing Facilities	\$473,631	\$455,653	\$17,978	01/01/05	06/30/12
126	Minor Facilities Modification	\$192,674	\$192,672	\$2	06/01/09	12/01/10
	Phase Total:	\$20,650,784	\$761,921	\$19,888,863		
<b><u>Design</u></b>						
120	Humanities/ Art/ Math Buildings	\$30,868,757	\$9,071,021	\$21,797,736	10/01/08	07/31/12
110	SJCC Facility Master Plan	\$666,432	\$619,597	\$46,835	01/01/05	06/30/12
101	SJCC Campus Safety Upgrades	\$296,687	\$296,687	\$0	01/01/05	12/01/10
127	SJCC Furniture & Equipment	\$199,326	\$199,326	\$0	01/01/05	12/01/10
	Phase Total:	\$32,031,202	\$10,186,631	\$21,844,571		
<b><u>Construction</u></b>						
125	Multi-Use Athletic/Softball Field	\$5,667,344	\$5,654,776	\$12,568	12/01/06	12/01/10
	Phase Total:	\$5,667,344	\$5,654,776	\$12,568		
<b><u>Suspended</u></b>						
121	Maintenance & Operations Renovations	\$219,618	\$219,618	\$0	05/01/08	12/01/10
	Phase Total:	\$219,618	\$219,618	\$0		
<b><u>Close Out</u></b>						
105	Science and Math Educational Complex (Science Center)	\$19,189,964	\$19,189,964	\$0	11/01/00	01/01/07
114	Cosmetology/Reprographics Remodel	\$5,634,531	\$5,634,531	\$0	02/01/06	08/01/08
123	SJCC Utilities Infrastructure	\$3,629,650	\$3,625,193	\$4,457	01/01/08	06/30/12
116	SJCC Site & Parking Improvements	\$1,931,243	\$1,910,547	\$20,696	01/01/05	06/30/12
107	Career Technology (Applied Sciences)	\$1,543,129	\$1,543,128	\$0	03/01/05	03/01/07
124	SJCC Voice Data Upgrades	\$476,443	\$476,443	\$0	06/01/07	06/01/09
	Phase Total:	\$32,404,959	\$32,379,805	\$25,154		
	<b>San José City College Totals:</b>	<b>\$90,973,908</b>	<b>\$49,202,752</b>	<b>\$41,771,156</b>		

**Legend:**

\*\* "Start Date" = scheduled start date or first expenditure, whichever comes first

\*\*\* "End Date" = when project is available for intended use

**CBOC Quarterly Summary Report  
Measure G - 2004**

Reporting Period: Inception to 9/30/2011

**Evergreen Valley College**

<u>Project</u>	<u>Description</u>	<u>Measure G Budget</u>	<u>Bond Exp to Date</u>	<u>Budget Remaining</u>	<u>Start Date**</u>	<u>End Date***</u>
<b><u>Design</u></b>						
210	EVC Modernization of Existing Facilities	\$24,134,441	\$17,301,565	\$6,832,876	04/01/06	09/01/12
215	EVC Site and Parking Improvements	\$5,224,417	\$5,223,397	\$1,020	01/01/05	06/30/12
219	Health/Physical Educational Facilities	\$4,362,548	\$1,919,303	\$2,443,245	06/01/09	07/31/13
218	EVC Furniture and Equipment	\$827,661	\$252,660	\$575,001	01/01/05	06/30/12
	Phase Total:	\$34,549,067	\$24,696,925	\$9,852,142		
<b><u>Construction</u></b>						
220	EVC Utilities Infrastructure	\$3,809,839	\$2,154,680	\$1,655,159	01/01/05	01/31/12
206	EVC Facilities Master Plan	\$355,973	\$313,797	\$42,176		06/30/12
	Phase Total:	\$4,165,812	\$2,468,477	\$1,697,335		
<b><u>Close Out</u></b>						
202	Arts Complex	\$20,717,742	\$20,717,707	\$35	05/01/01	12/01/09
217	Student Services Renovation	\$919,275	\$919,275	\$0	05/01/02	04/01/06
221	EVC Voice Data Upgrades	\$768,544	\$768,544	\$0	06/01/07	06/01/09
205	EVC Campus Safety Upgrades	\$247,741	\$247,741	\$0	01/01/05	12/01/10
	Phase Total:	\$22,653,302	\$22,653,267	\$35		
	<b>Evergreen Valley College Totals:</b>	<b>\$61,368,181</b>	<b>\$49,818,669</b>	<b>\$11,549,512</b>		

**Legend:**

\*\* "Start Date" = scheduled start date or first expenditure, whichever comes first

\*\*\* "End Date" = when project is available for intended use

**CBOC Quarterly Summary Report  
Measure G - 2004**

Reporting Period: Inception to 9/30/2011

<u>District</u>		<u>Measure G</u>	<u>Bond Exp</u>	<u>Budget</u>	<u>Start</u>	<u>End</u>
<u>Project</u>	<u>Description</u>	<u>Budget</u>	<u>To Date</u>	<u>Remaining</u>	<u>Date**</u>	<u>Date***</u>
<u>Design</u>						
309	North District Multi-Disciplinary Site/Building	\$10,000,000	\$0	\$10,000,000	01/01/12	06/30/14
303	DW Project Admin & Other Operating Expenses	\$3,581,541	\$2,833,645	\$747,896	01/01/05	06/30/14
304	District Office Renovation	\$3,045,712	\$1,011,571	\$2,034,141	06/01/06	06/30/14
302	DW Legal Fees	\$628,066	\$604,196	\$23,870	01/01/05	06/30/14
	Phase Total:	\$17,255,319	\$4,449,412	\$12,805,907		
<u>Construction</u>						
308	DW Technology Upgrades	\$8,140,804	\$7,915,802	\$225,002	06/01/07	06/30/12
311	DW Safety/Security Improvements	\$2,152,456	\$2,022,140	\$130,316	01/01/05	06/30/12
310	DW Sustainability Plan	\$1,294,756	\$1,288,469	\$6,287	06/01/07	06/30/12
306	Scheduled Maintenance - Local Match	\$462,544	\$462,544	\$0	01/01/05	12/01/10
	Phase Total:	\$12,050,560	\$11,688,954	\$361,606		
<u>N/A</u>						
312	Restructure Lease Revenue Bond	\$10,400,000	\$10,400,000	\$0	06/01/05	12/01/05
305	DW Master Plan - District Standards	\$150,000	\$121,814	\$28,186	10/01/10	06/30/12
	Phase Total:	\$10,550,000	\$10,521,814	\$28,186		
	District Totals:	\$39,855,879	\$26,660,180	\$13,195,699		
 <u>Measure G Project List Subtotal</u>						
		\$192,197,968	\$125,681,601	\$66,516,367		
399	Program Contingency	\$1,824,162	\$0	\$1,824,162	09/01/09	06/30/14
 <u>Contingency / Measure G Project List Subtotal:</u>						
					2.74 %	
 <u>Measure G Project List Total</u>						
		\$194,022,130	\$125,681,601	\$68,340,529		

**Legend:**

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Reporting Period: Inception to 09/30/11

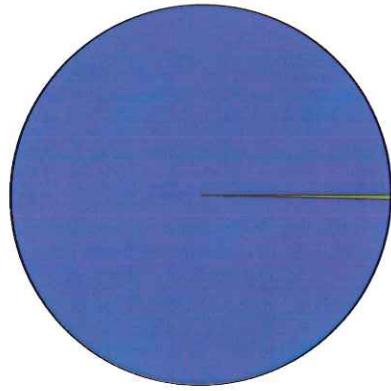
**Funding Sources (Budget):**

Bond Sale:	\$268,000,000	100.00 %
Interest Earned:	\$0	0.00 %
Lease Revenue Bond:	\$0	0.00 %
Total Bond:	<b>\$268,000,000</b>	100.00 %
State:	\$0	0.00 %
Other:	\$0	0.00 %
<b>Total Bond + Other Funding:</b>	<b>\$268,000,000</b>	100.00 %

**Cost Status:**

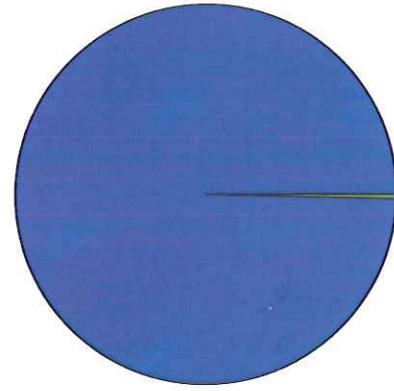
Budget Group	Total	Actual Expenses to Date			Remaining
	Budget	Bond	State	Other	Balance
A&E, Oversight, DSA & Other	\$43,983,071	\$799,729	-	-	\$43,183,342
Construction & Contingency	\$187,361,783	\$248,109	-	-	\$187,113,674
Furniture & Equipment	\$36,655,146	-	-	-	\$36,655,146
<b>Totals</b>	<b>\$268,000,000</b>	<b>\$1,047,838</b>	<b>\$0</b>	<b>\$0</b>	<b>\$266,952,162</b>

Budget vs Expenses - Bond ONLY



[Green square] Total Bond Expenses
[Blue square] Remaining Bond Funding

Budget vs Expenses - TOTAL Funding



[Green square] Total Expenses
[Blue square] Remaining Total Funding

**Legend:**

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 Unallocated Interest Earned = Interest Earnings not yet allocated to specific projects  
 State = State Capital Outlay and Scheduled Maintenance (only on Measure G projects)

**CBOC Quarterly Summary Report  
Measure G - 2010**

Reporting Period: Inception to 9/30/2011

**San José City College**

<u>Project</u>	<u>Description</u>	<u>Measure G Budget</u>	<u>Bond Exp to Date</u>	<u>Budget Remaining</u>	<u>Start Date**</u>	<u>End Date***</u>
<b><u>Board Approved</u></b>						
31304	Scheduled Maintenance- 10 Year Allocation	\$15,000,000	\$0	\$15,000,000		
31106	Renovate Gen Educ Bldg	\$13,761,020	\$0	\$13,761,020		
31107	Renovate Theatre/Drama, Speech Bldg	\$13,176,503	\$0	\$13,176,503		
31702	IT & Tech Equipment	\$7,542,094	\$0	\$7,542,094		
31110	Utility Extention New-Existing Bldgs	\$3,703,197	\$0	\$3,703,197		
31305	Energy Efficiency- Photovoltaic	\$2,240,179	\$0	\$2,240,179		
31122	Group II Equipment	\$2,000,000	\$0	\$2,000,000		
31117	Landscaping	\$1,983,713	\$0	\$1,983,713		
31108	Demo 100, 200, 300 Bldgs	\$1,887,480	\$0	\$1,887,480		
31105	New- Maintenance & Operations Facility	\$1,752,082	\$0	\$1,752,082		
31118	Irrigation	\$1,668,122	\$0	\$1,668,122		
31121	Parking Lot & Street Maintenance	\$1,328,906	\$0	\$1,328,906		
31112	Vehicular Circulation	\$1,191,750	\$0	\$1,191,750		
31119	Hardscape	\$1,127,109	\$0	\$1,127,109		
31111	Exterior Lighting- Phase II	\$844,653	\$0	\$844,653		
31307	Campus Generator	\$525,562	\$0	\$525,562		
31308	Campus Wlr Sys Map & Consolid	\$397,250	\$0	\$397,250		
31311	Dist-Wide Phys Secur Initiative	\$250,000	\$0	\$250,000		
31120	Wayfinding	\$190,575	\$0	\$190,575		
31109	Demo Boiler Plant	\$112,350	\$0	\$112,350		
		<b>Phase Total:</b>	<b>\$70,682,545</b>	<b>\$0</b>	<b>\$70,682,545</b>	
		<b>San José City College Subtotal:</b>	<b>\$70,682,545</b>	<b>\$0</b>	<b>\$70,682,545</b>	

31199 Campus Contingency \$3,044,522 \$0 \$3,044,522

**Campus Contingency / (Forecasted Total Cost - Expenses to Date): 4.31 %**

**San Jose City College Totals: \$73,727,067 \$0 \$73,727,067**

**Legend:**

\*\* "Start Date" = scheduled start date or first expenditure, whichever comes first

\*\*\* "End Date" = when project is available for intended use

XX3XX: Project lead is Facilities Department & budgets remain intact

3X9XX: Hold as district-wide overhead

\* Uncategorized Projects consist of District wide project administration and other operating expenses

CBOC Quarterly Summary Report  
Measure G - 2010

Reporting Period: Inception to 9/30/2011

**Evergreen Valley College**

Project	Description	Measure G Budget	Bond Exp to Date	Budget Remaining	Start Date**	End Date***
<b>Board Approved</b>						
32107	Gen Ed Bldg 4/Science	\$47,121,608	\$0	\$47,121,608		
32106	Gen Ed Bldg 3/Autotech	\$20,277,625	\$0	\$20,277,625		
32307	Scheduled Maintenance- 10 Year Allocation	\$15,000,000	\$0	\$15,000,000		
32702	IT & Tech Equipment	\$7,542,094	\$0	\$7,542,094		
32308	Tunnel/Utilities Extension Projects & Upgrades II	\$3,575,250	\$0	\$3,575,250		
32123	Vehicular Circulation	\$3,112,200	\$0	\$3,112,200		
32119	Landscaping	\$2,693,250	\$0	\$2,693,250		
32602	Group II Equipment	\$2,000,000	\$0	\$2,000,000		
32105	New Campus Police Bldg	\$1,603,112	\$0	\$1,603,112		
32120	Irrigation	\$1,601,985	\$0	\$1,601,985		
32311	Campus Wtr Svc Replcmnt	\$1,380,225	\$0	\$1,380,225		
32313	Parking Lot & Street Mtc	\$1,317,094	\$0	\$1,317,094		
32118	Hardscape- Circulation & Plazas	\$1,122,188	\$0	\$1,122,188		
32122	Exterior Lighting- Phase II	\$1,039,500	\$0	\$1,039,500		
32110	Demolition- Roble/Acacia	\$768,441	\$0	\$768,441		
32108	Admin-Student Svcs Remodel One-Stop	\$730,551	\$0	\$730,551		
32109	Repurpose Gullo II	\$296,220	\$0	\$296,220		
32314	District-wide Physical Security Initiative	\$250,000	\$0	\$250,000		
32121	Wayfinding	\$247,500	\$0	\$247,500		
	Phase Total:	<b>\$111,678,843</b>	<b>\$0</b>	<b>\$111,678,843</b>		
<b>Design</b>						
32310	Energy Efficiency- Photovoltaic	\$8,968,090	\$268,052	\$8,700,038	06/02/11	02/28/12
32306	Central Plant- Remod-Reloc TBD	\$7,619,063	\$33,420	\$7,585,643	07/05/11	08/31/13
	Phase Total:	<b>\$16,587,153</b>	<b>\$301,472</b>	<b>\$16,285,681</b>		
	Evergreen Valley College Subtotal:	<b>\$128,265,996</b>	<b>\$301,472</b>	<b>\$127,964,524</b>		
32299	Campus Contingency	\$5,923,694	\$0	\$5,923,694		
Campus Contingency / (Forecasted Total Cost - Expenses to Date):						<b>4.62 %</b>
	<b>Evergreen Valley College Totals:</b>	<b>\$134,189,690</b>	<b>\$301,472</b>	<b>\$133,888,218</b>		

**Legend:**

\*\* "Start Date" = scheduled start date or first expenditure, whichever comes first

\*\*\* "End Date" = when project is available for intended use

XX3XX: Project lead is Facilities Department & budgets remain intact

3X9XX: Hold as district-wide overhead

\* Uncategorized Projects consist of District wide project administration and other operating expenses

**CBOC Quarterly Summary Report  
Measure G - 2010**

Reporting Period: Inception to 9/30/2011

**District**

Project	Description	Measure G Budget	Bond Exp to Date	Budget Remaining	Start Date**	End Date***
<b>Board Approved</b>						
39704	ITSS/RIE/EIS Sftwr-Hrdwr	\$10,000,000	\$0	\$10,000,000		
39301	Property Acquis/Relo or Renov Distr Offices	\$7,000,000	\$0	\$7,000,000		
39310	ITSS/EVC MDF Relo-Consolid	\$4,400,000	\$0	\$4,400,000		
39620	Group II Equipment	\$2,000,000	\$0	\$2,000,000		
39307	Vehicle Replacement	\$1,248,863	\$0	\$1,248,863		
39308	Telecom Consolid/Antennas	\$417,113	\$0	\$417,113		
39311	Controls Extension	\$412,500	\$0	\$412,500		
	Phase Total:	<b>\$25,478,476</b>	<b>\$0</b>	<b>\$25,478,476</b>		
	District Subtotal:	<b>\$25,478,476</b>	<b>\$0</b>	<b>\$25,478,476</b>		
39399	District/D-W Contingency	\$611,480	\$0	\$611,480		
<b>Campus Contingency / (Forecasted Total Cost - Expenses to Date)</b>					<b>2.40 %</b>	
	District Totals:	<b>\$26,089,956</b>	<b>\$0</b>	<b>\$26,089,956</b>		

**Uncategorized Projects\***

39905	Mgmt & Related Costs	\$20,222,396	\$245,996	\$19,976,400
39999	Elctn/Lgl/EIR/DO Labor & related	\$5,055,599	\$500,369	\$4,555,230
	Uncategorized Projects Totals:	<b>\$25,277,995</b>	<b>\$746,365</b>	<b>\$24,531,630</b>

Measure G Project List Subtotal

\$259,284,708    \$1,047,838    \$258,236,870

39699 Catastrophic Contingency

\$8,715,292    \$0    \$8,715,292

**Catastrophic Contingency / (Forecasted Total Cost - Expenses to Date)**    **3.36 %**

Measure G Project List Total

\$268,000,000    \$1,047,838    \$266,952,162

**Legend:**

\*\* "Start Date" = scheduled start date or first expenditure, whichever comes first

\*\*\* "End Date" = when project is available for intended use

XX3XX: Project lead is Facilities Department & budgets remain intact

3X9XX: Hold as district-wide overhead

\* Uncategorized Projects consist of District wide project administration and other operating expenses



san jOSÉ·evergreen  
COMMUNITY COLLEGE DISTRICT

Citizens' Bond Oversight Committee  
**2010 - 2011 Annual Report**



# san josé·evergreen COMMUNITY COLLEGE DISTRICT

Citizens' Bond Oversight Committee  
**2010 - 2011 Annual Report**

READ THE  
LETTER FROM THE  
COMMITTEE CHAIR

VIEW THE  
MEASURE G-2004  
ANNUAL REPORT

VIEW THE  
MEASURE G-2010  
ANNUAL REPORT



## Citizens' Bond Oversight Committee 2010 - 2011 Annual Report

### LETTER FROM THE COMMITTEE CHAIR



The San José • Evergreen Citizens' Bond Oversight Committee is pleased to submit this annual report on the district's two general obligation bond programs to the residents, taxpayers, and voters of the San José • Evergreen Community College District for the fiscal year 2010-2011.

In 2004, San José • Evergreen Community College District passed a \$185M general obligation bond initiative, Measure G-2004. In November of 2010, the district once again received strong community support with the passing of Measure G-2010, a \$268M general obligation bond initiative. These bond measures have the common goal of improving and equipping the teaching environments to better serve our students needs. The Committee and the District wish to thank the community for their continued support of our students.

The Citizens' Bond Oversight Committee (CBOC) has the responsibility of providing oversight on both Measures G-2004 and G-2010. The principal duties of the Committee are to ensure that the bond proceeds have been expended for the purposes set forth in the ballot language for each bond, report the progress annually to the public and provide a compliance statement. The San José • Evergreen Community College District's Board of Trustees is responsible for monitoring the project list, the priority of projects and approval of budgets/spending levels of individual projects.

The committee is pleased with the progress made during this fiscal year on both bond programs. Measure G-2004 saw continued progress on its remaining projects which you will see highlighted in the body of this report. With respect to Measure G-2010, the bond was passed and the initial planning activities of a large program were initiated during this reporting year. Lessons learned on Measure G-2004 informed the set-up of the new bond program.



The colleges' facilities master plans defined the initial project list, preliminary budgets and schedules were developed and continue to be refined, the program and construction management firm and the consulting firm for the program's Environmental Impact Report (EIR) were selected through a defined process and began their work, preliminary facilities assessments were made, and processes and procedures were developed. It has been a busy year!

The Committee wishes to report that, to the best of its knowledge, the San José • Evergreen Community College District is in full compliance with the responsibilities as described in Article XIII A, Section 1 (b)(3) of the California State Constitution, which address bonded indebtedness incurred by a community college district. We encourage the community to visit the Measure G web site for additional information about the projects and expenditures, as well as our planned meeting dates and times for the coming year.

Respectfully Submitted,

Kathy Kyne, Chairperson  
SJECCCD Measure G  
Citizens' Bond Oversight Committee

LEARN MORE:  
[CBOC Members](#)  
[CBOC Meeting Minutes & Agendas](#)  
[About the District](#)



► [Measure G-2004](#)



► [Measure G-2010](#)

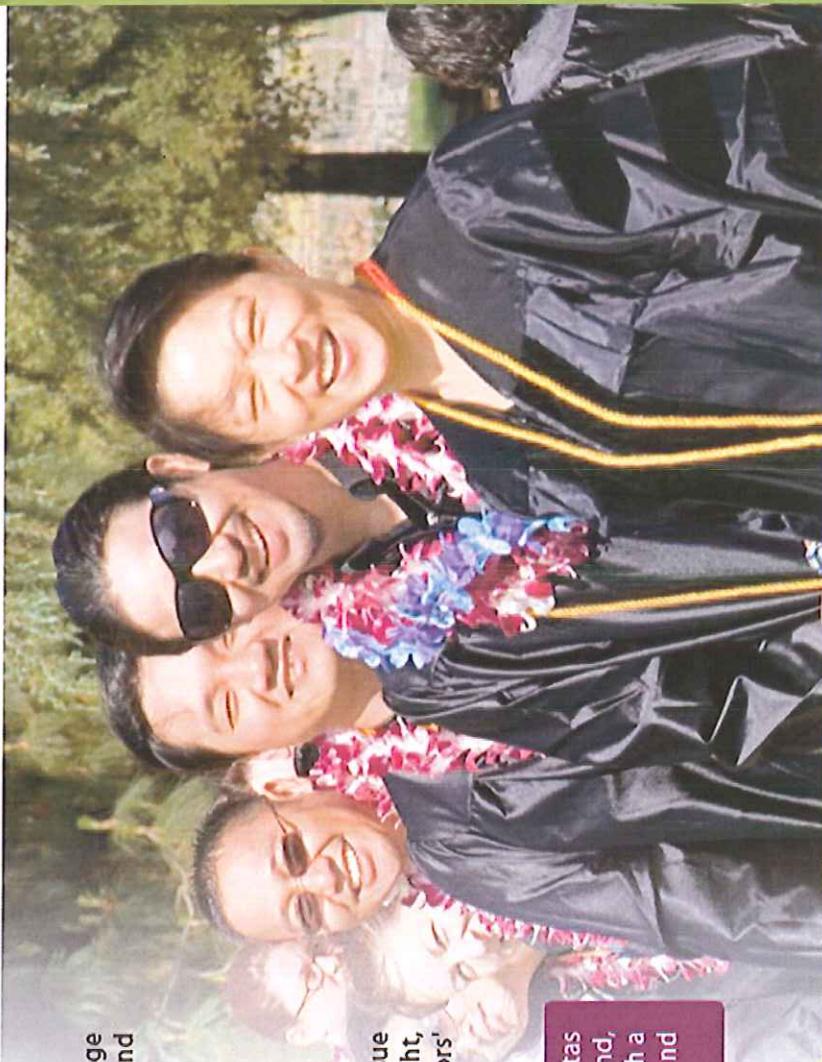
 MEASURE G-2004  
BALLOT LANGUAGE

"San José City College and Evergreen Valley College Improvement Measure: To prepare students for jobs and transfer to four-year universities by:

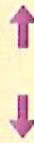
- Building art, science and math classrooms and labs
- Expanding healthcare job training facilities
- Upgrading, acquiring, constructing and equipping facilities sites and classrooms.

Shall San José Evergreen Community College District issue \$185 million in bonds, at legal rates, with citizen's oversight, guaranteed annual audits, and no money for administrators' salaries and with increasing existing tax rates?"

In November 2004 the voters of San José and Milpitas approved Measure G-2004, a local General Obligation Bond, in the amount of \$185 million. Measure G-2004 passed with a 65.39% approval by the communities of greater San José and Milpitas.

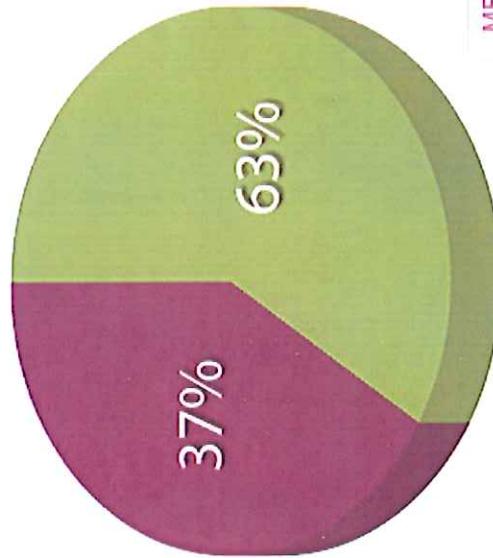


Measure G-2004:



Citizens' Bond Oversight Committee  
2010 - 2011 Annual Report

 MEASURE G-2004  
BOND OVERVIEW



(as of June 30, 2011)

Total Bond Authorization	\$185,000,000
Interest Earned	\$7,669,852
<b>Total Bond Funds</b>	<b>\$192,669,852</b>

- Total Bond Expenditures
- Bond Funds Remaining

 MEASURE G-2004  
BUDGET BY LOCATION

 MEASURE G-2004  
EXPENDITURES BY LOCATION

REVIEW OF EXPENDITURES

The schedule of proceeds and use of general obligations bonds for the fiscal year ended June 30, 2011, was compiled by an independent third-party auditing firm as required by Proposition 39. The fiscal and performance audit engagement was performed by Perry-Smith, LLP, in accordance with attestation standards established by the American Institute of Certified Public Accountants. The audit results indicate that the expenses were for valid bond purposes.  
» View the complete independent accountant's report.



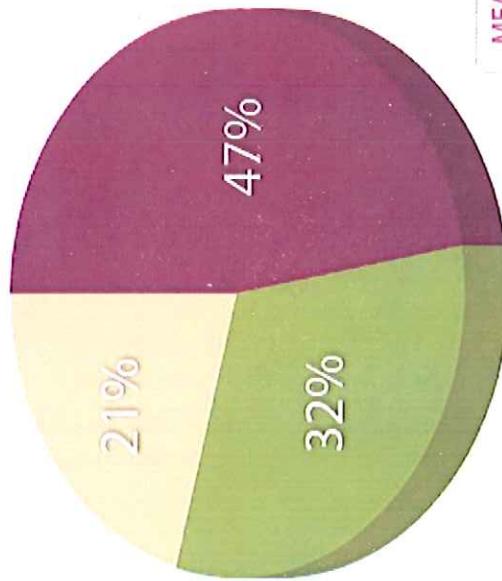
Measure G-2004:



Citizens' Bond Oversight Committee  
2010 - 2011 Annual Report



MEASURE G-2004  
BUDGET BY LOCATION



(as of June 30, 2011)

MEASURE G-2004  
BOND OVERVIEW

MEASURE G-2004  
EXPENDITURES BY LOCATION

REVIEW OF EXPENDITURES

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Measure G-2004:

Citizens' Bond Oversight Committee  
2010 - 2011 Annual Report



 MEASURE G-2004  
**EXPENDITURES BY LOCATION**

(as of June 30, 2011)



 MEASURE G-2004  
BUDGET BY LOCATION

 MEASURE G-2004  
BOND OVERVIEW

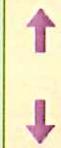
**REVIEW OF EXPENDITURES**

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Measure G-2004:



Citizens' Bond Oversight Committee  
2010 - 2011 Annual Report

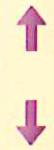


MEASURE G-2004  
PROJECT LIST

MEASURE G-2004 SAN JOSE CITY COLLEGE		MEASURE G-2004 EVERGREEN VALLEY COLLEGE	MEASURE G-2004 DISTRICT
PROJECT NAME	EXPENDED AMOUNT	EXPENDED AMOUNT	% EXPENDED
Physical Education Gymnasium	\$113,596		0.57%
SJCC Modernization of Existing Facilities	\$455,653		96.2%
Minor Facilities Modification	\$192,672		99.99%
Humanities/ Art/ Math Buildings	\$6,539,196		21.18%
SJCC Facility Master Plan	\$619,597		92.97%
SJCC Campus Safety Upgrades	\$296,687		100%
SJCC Furniture & Equipment	\$199,326		100%
Multi-Use Athletic/Softball Field	\$5,654,776		99.78%
Maintenance & Operations Renovations	\$219,618		100%
Science and Math Educational Complex (Science Center)	\$19,189,964		100%
Cosmetology/Reprographics Remodel	\$5,634,531		100%
SJCC Utilities Infrastructure	\$3,625,193		99.88%
SJCC Site & Parking Improvements	\$1,910,547		98.93%
Career Technology (Applied Sciences)	\$1,543,128		100%
SJCC Voice Data Upgrades	\$476,443		100%



Measure G-2004:



Citizens' Bond Oversight Committee  
2010 - 2011 Annual Report



MEASURE G-2004  
PROJECT LIST

MEASURE G-2004  
SAN JOSE CITY COLLEGE

PROJECT NAME	MEASURE G-2004 EVERGREEN VALLEY COLLEGE	MEASURE G-2004 DISTRICT	% EXPENDED
EVC Modernization of Existing Facilities	\$17,241,097		71.44%
EVC Site and Parking Improvements	\$5,223,397		99.98%
Health/Physical Educational Facilities	\$1,919,303		43.99%
EVC Furniture and Equipment	\$252,660		30.53%
EVC Utilities Infrastructure	\$1,607,921		42.2%
EVC Facilities Master Plan	\$313,797		88.15%
Arts Complex	\$20,717,707		100%
Student Services Renovation	\$919,275		100%
EVC Voice Data Upgrades	\$768,544		100%
EVC Campus Safety Upgrades	\$247,741		100%



Measure G-2004:



↑ ↓

Citizens' Bond Oversight Committee  
2010 - 2011 Annual Report



MEASURE G-2004  
 PROJECT LIST

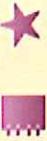
MEASURE G-2004  
SAN JOSE CITY COLLEGE

MEASURE G-2004  
EVERGREEN VALLEY COLLEGE

MEASURE G-2004  
DISTRICT

PROJECT NAME	EXPENDED AMOUNT	% EXPENDED
North District Multi-Disciplinary Site/Building	\$0	0.00%
DW Project Admin & Other Operating Expenses	\$1,427,432	83.44%
District Office Renovation	\$1,006,142	33.04%
DW Legal Fees	\$604,196	96.2%
DW Technology Upgrades	\$7,911,208	97.18%
DW Safety/Security Improvements	\$2,022,140	93.95%
DW Sustainability Plan	\$1,288,469	99.51%
Scheduled Maintenance - Local Match	\$462,544	100%
Restructure Lease Revenue Bond	\$10,400,000	100%
DW Master Plan - District Standards	\$121,814	81.21%
Program Contingency	\$0	0%

Measure G-2004:



## MEASURE G-2004 FEATURED PROJECTS



EVERGREEN VALLEY COLLEGE

CRITICAL INFRASTRUCTURE PH. 1

SAN JOSE CITY COLLEGE  
**MULTI-DISCIPLINARY + ARTS**

### SJCC: Multi-Disciplinary + Arts

Budget: \$30,868,757

Est. Completion Date: July 2012

#### Project Description:

A 31,000 SF facility that has been designed to house a multi-disciplinary wing and the Music, Fine Art & Ceramics departments. Also included in the project will be an Art Gallery and offices with support facilities for faculty who will be in this facility. This project is being implemented using the design-build project delivery, the use of Building Information Modeling (BIM) and certified as a LEED® Silver building by the USGBC.

#### Highlights:

Won the 2011 Structures Award as the Best Public Civic Project from the San Jose/Silicon Valley Business Journal.



Measure G-2004:





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Measure G-2004:



Citizens' Bond Oversight Committee  
2010 - 2011 Annual Report

 MEASURE G-2004  
FEATURED PROJECTS



SAN JOSE CITY COLLEGE  
MULTI-DISCIPLINARY + ARTS

EVERGREEN VALLEY COLLEGE  
CRITICAL INFRASTRUCTURE PH.1

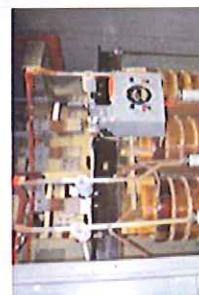
DISTRICT  
TECHNOLOGY, COMPUTER, LABS

**EVC: Critical Infrastructure Phase 1**

Budget: \$3,809,839      Est. Completion Date: January 2012

**Project Description:**

- Installation of new chilled water and heating direct buried piping at Cedro and Gullo to improve the CHW/HHW lines.
- Installation of BAQMD compliant burner and controls at Central Plant
- Rebuilt compressor for Chiller #3 and installed new motor.
- Ensured other chillers are functioning properly by performing tube cleaning and testing.
- Tune up and cleaning of cooling towers.
- Retrofit and upgrade UPG's main circuit breaker at Central Plant.
- Perform testing on load centers UPA and UPB and associated transformers and circuit breakers at Central Plant
- Improve the reliability of cooling of the ITSS computer room by installing a new dual cool computer room air conditioning unit and associated condenser.
- Installation of new pipe supports in the main EVC tunnel as well as at the ITSS tunnel and the demolition of the associated corroded supports.
- Installation of new expansions joints, guides and anchors for the CHW and HHW piping that have excessive corrosion and/or have been determined to be leaking.



Measure G-2004:    



Citizens' Bond Oversight Committee  
2010 - 2011 Annual Report

 **MEASURE G-2004  
FEATURED PROJECTS**



**SAN JOSE CITY COLLEGE  
MULTI-DISCIPLINARY + ARTS**

**EVERGREEN VALLEY COLLEGE  
CRITICAL INFRASTRUCTURE PH. 1**

**DISTRICT  
TECHNOLOGY, COMPUTER, LABS** ▶

**District: Technology, Computers, Labs**

Budget \$3,809,839      Est. Completion Date: January 2012

**Project Description:**

Equipping facilities sites and classrooms with up-to-date technology to increase efficiency and enhance the learning environment.



Measure G-2004:



Citizens' Bond Oversight Committee  
2010 - 2011 Annual Report

MEASURE G-2010  
BALLOT LANGUAGE



"To better prepare San Jose City College / Evergreen Valley College students for good paying jobs and transfer to four-year colleges, shall San Jose Evergreen Community College District:

- Upgrade, acquire, construct energy-efficient, technology driven teaching classrooms, labs, sites, facilities/equipment for health/science, general education/job-training,
- Upgrade outdated electrical, plumbing, heating/ventilation systems,

by issuing \$268 million in bonds at legal rates, qualifying for matching funds with citizen oversight, no money for administrator salaries, all funds staying local?"

Measure G-2010 passed with a 58.81% approval by the voters of greater San Jose and Milpitas. A Citizens' Bond Oversight Committee has been selected and approved by the Board of Trustees. This Citizens' Bond Oversight Committee will provide oversight on both Measure G-2004 and Measure G-2010.



Citizens' Bond Oversight Committee  
2010 - 2011 Annual Report

 MEASURE G-2010  
BOND OVERVIEW

0.25%



Total Bond Authorization

Interest Earned

**Total Bond Funds**

\$268,000,000  
\$0

- Total Bond Expenditures
- Bond Funds Remaining

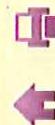
\$268,000,000  
\$267,331,545

 san jose·evergreen  
COMMUNITY COLLEGE DISTRICT

(as of June 30, 2011)

REVIEW OF EXPENDITURES

The schedule of proceeds and use of general obligations bonds for the fiscal year ended June 30, 2011, was compiled by an independent third-party auditing firm as required by Proposition 39. The fiscal and performance audit engagement was performed by Perry-Smith, LLP, in accordance with attestation standards established by the American Institute of Certified Public Accountants. The audit results indicate that the expenses were for valid bond purposes.  
» View the complete independent accountant's report.

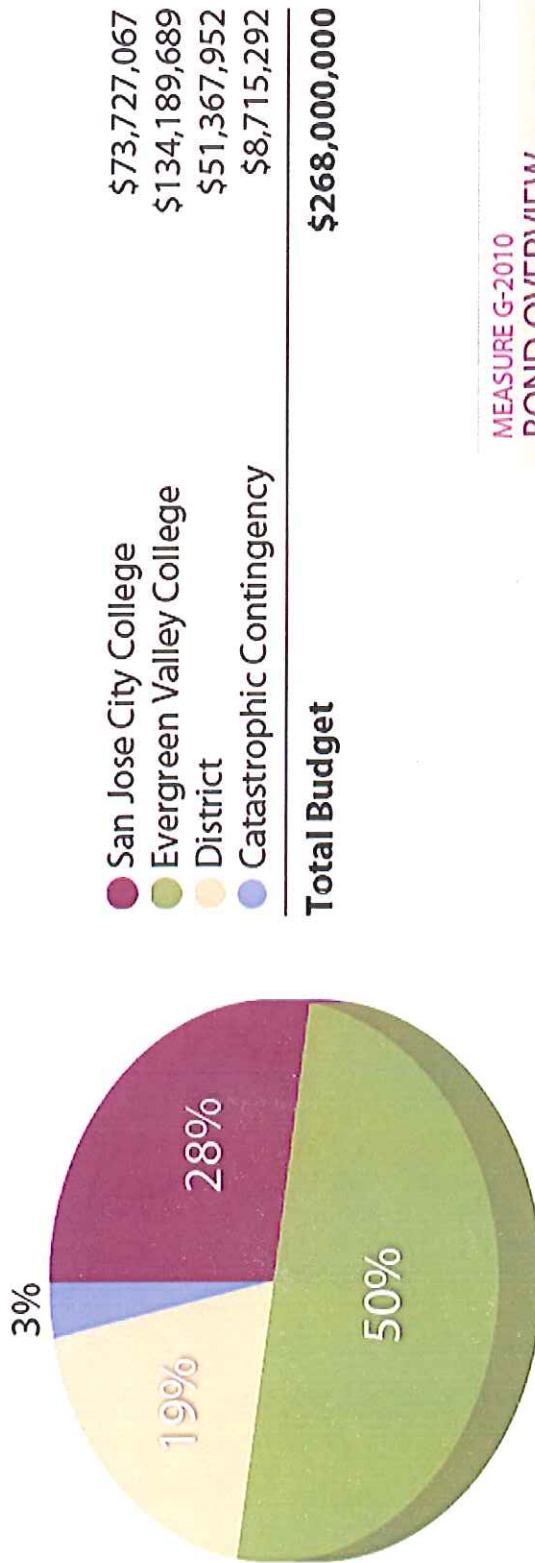


Measure G-2010:  



Citizens' Bond Oversight Committee  
2010 - 2011 Annual Report

 MEASURE G-2010  
BUDGET BY LOCATION



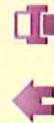
(as of June 30, 2011)

 MEASURE G-2010  
BOND OVERVIEW

**REVIEW OF EXPENDITURES**

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» View the complete *independent accountant's report*.



Measure G-2010:



Citizens' Bond Oversight Committee  
2010 - 2011 Annual Report

 MEASURE G-2010  
PROJECT LIST

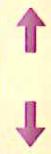


(as of June 30, 2011)

MEASURE G-2010 SAN JOSE CITY COLLEGE		MEASURE G-2010 EVERGREEN VALLEY COLLEGE		MEASURE G-2010 DISTRICT / DISTRICT-WIDE	
PROJECT NAME	BUDGET	PROJECT NAME	BUDGET	PROJECT NAME	BUDGET
Scheduled Maintenance - 10 Year Allocation	\$15,000,000	Campus Generator	\$525,562		
Renovate General Education Building	\$13,761,020	Campus Wtr Sys Map & Consolidation	\$397,250		
Renovate Theatre/Drama, Speech Building	\$13,176,503	District-wide Physical Security Initiative	\$250,000		
IT & Tech Equipment	\$7,542,094	Wayfinding	\$190,575		
Utility Extension New-Existing Buildings	\$3,703,197	Demo Boiler Plant	\$112,350		
Energy Efficiency - Photovoltaic	\$2,240,179	Campus Contingency	\$3,044,522		
Group II Equipment	\$2,000,000				
Landscaping	\$1,983,713				
Demo 100, 200, 300 Buildings	\$1,887,480				
New Maintenance & Operations Facility	\$1,752,082				
Irrigation	\$1,668,122				
Parking Lot & Street Maintenance	\$1,328,906				
Vehicular Circulation	\$1,191,750				
Hardscape	\$1,127,109				
Exterior Lighting - Phase II	\$844,653				



Measure G-2010:



Citizens' Bond Oversight Committee  
2010 - 2011 Annual Report

MEASURE G-2010  
PROJECT LIST

MEASURE G-2010  
SAN JOSE CITY COLLEGE

PROJECT NAME

General Education Building 4/Science	\$47,121,608
General Education Building 3/Autotech	\$20,277,624
Scheduled Maintenance - 10 Year Allocation	\$15,000,000
IT & Tech Equipment	\$7,542,094
Tunnel/Utilities Extension Projects & Upgrades II	\$3,575,250
Vehicular Circulation	\$3,112,200
Landscaping	\$2,693,250
Group II Equipment	\$2,000,000
New Campus Police Building	\$1,603,112
Irrigation	\$1,601,985
Campus Wtr Svc Replacement	\$1,380,225
Parking Lot & Street Maintenance	\$1,317,094
Hardscape - Circulation & Plazas	\$1,122,188
Exterior Lighting - Phase II	\$1,039,500
Demolition - Roble/Acacia	\$768,441



(as of June 30, 2011)

MEASURE G-2010  
EVERGREEN VALLEY COLLEGE

BUDGET

PROJECT NAME	MEASURE G-2010 DISTRICT / DISTRICT-WIDE
Admin-Student Services Remodel One-Stop	\$730,551
Repurpose Gullo II	\$296,220
District-wide Physical Security Initiative	\$250,000
Wayfinding	\$247,500
Energy Efficiency - Photovoltaic	\$8,968,090
Central Plant - Remod-Reloc TBD	\$7,619,063
Campus Contingency	\$5,923,694



Measure G-2010:



Citizens' Bond Oversight Committee  
2010 - 2011 Annual Report



San José•Evergreen  
COMMUNITY COLLEGE DISTRICT

MEASURE G-2010  
PROJECT LIST



MEASURE G-2010  
SAN JOSE CITY COLLEGE

MEASURE G-2010  
EVERGREEN VALLEY COLLEGE

MEASURE G-2010  
DISTRICT / DISTRICT-WIDE

PROJECT NAME

ITSS/R/EIS Software-Hardware

Property Acquis./Reloc. or Renov. District Offices

ITSS/EVC MDF Relo-Consolidation

Group II Equipment

Vehicle Replacement

Telecom Consolidation/Antennas

Controls Extension

District D-W Contingency

Management & Related Costs

Electn/Lgj/EIR/DO Labor & related

BUDGET

\$10,000,000

\$7,000,000

\$4,400,000

\$2,000,000

\$1,248,863

\$417,113

\$412,500

\$611,481

\$20,222,396

\$5,055,599



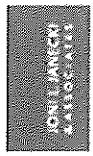
Measure G-2010:





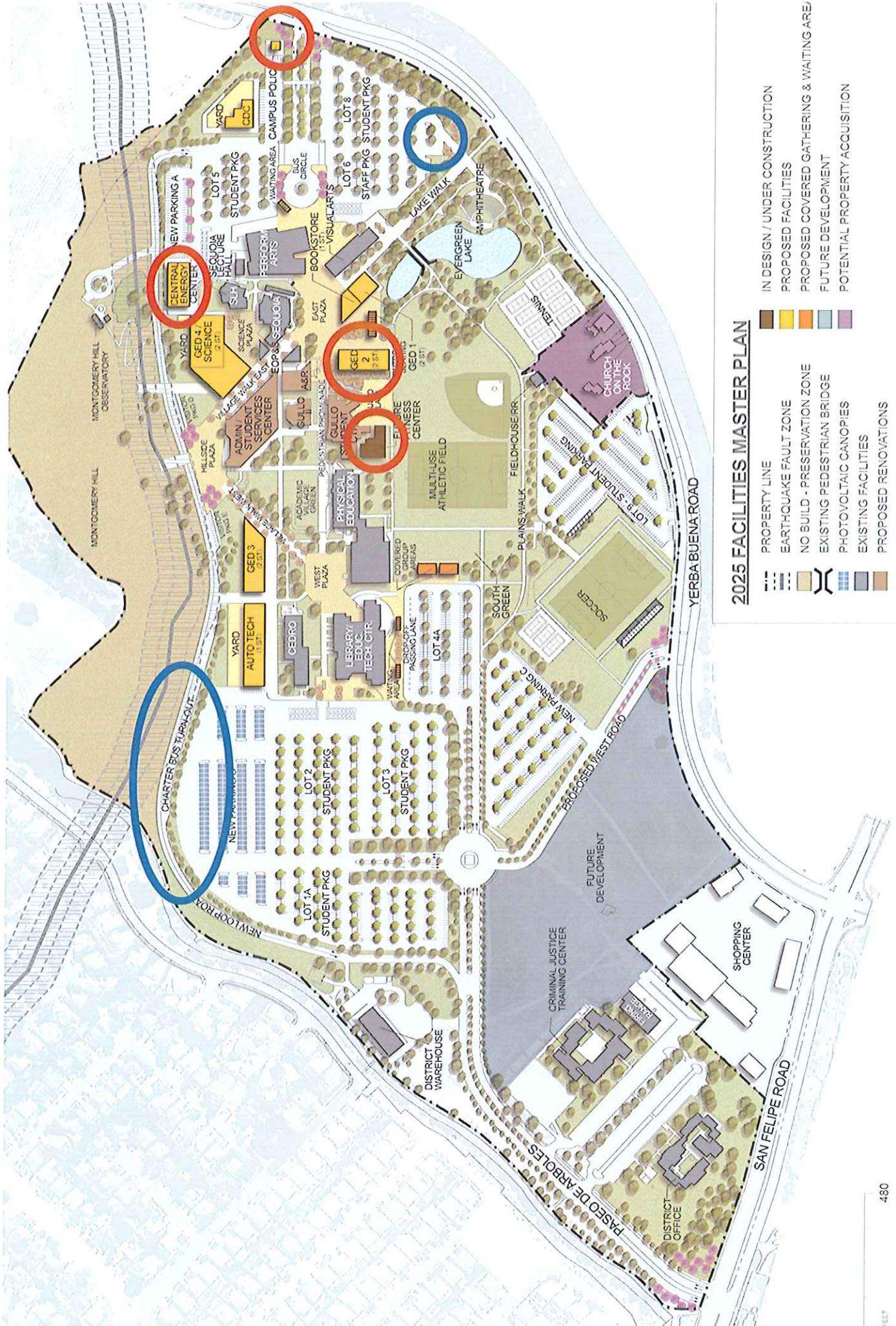
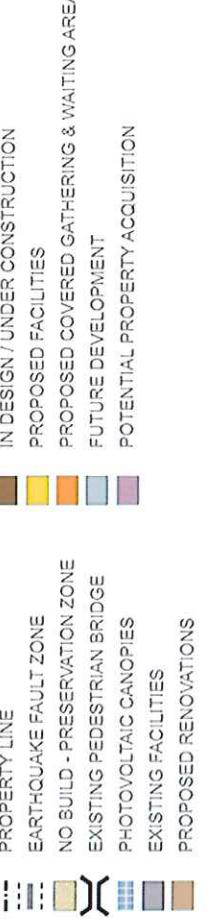
Evergreen Valley College

HMC Architects



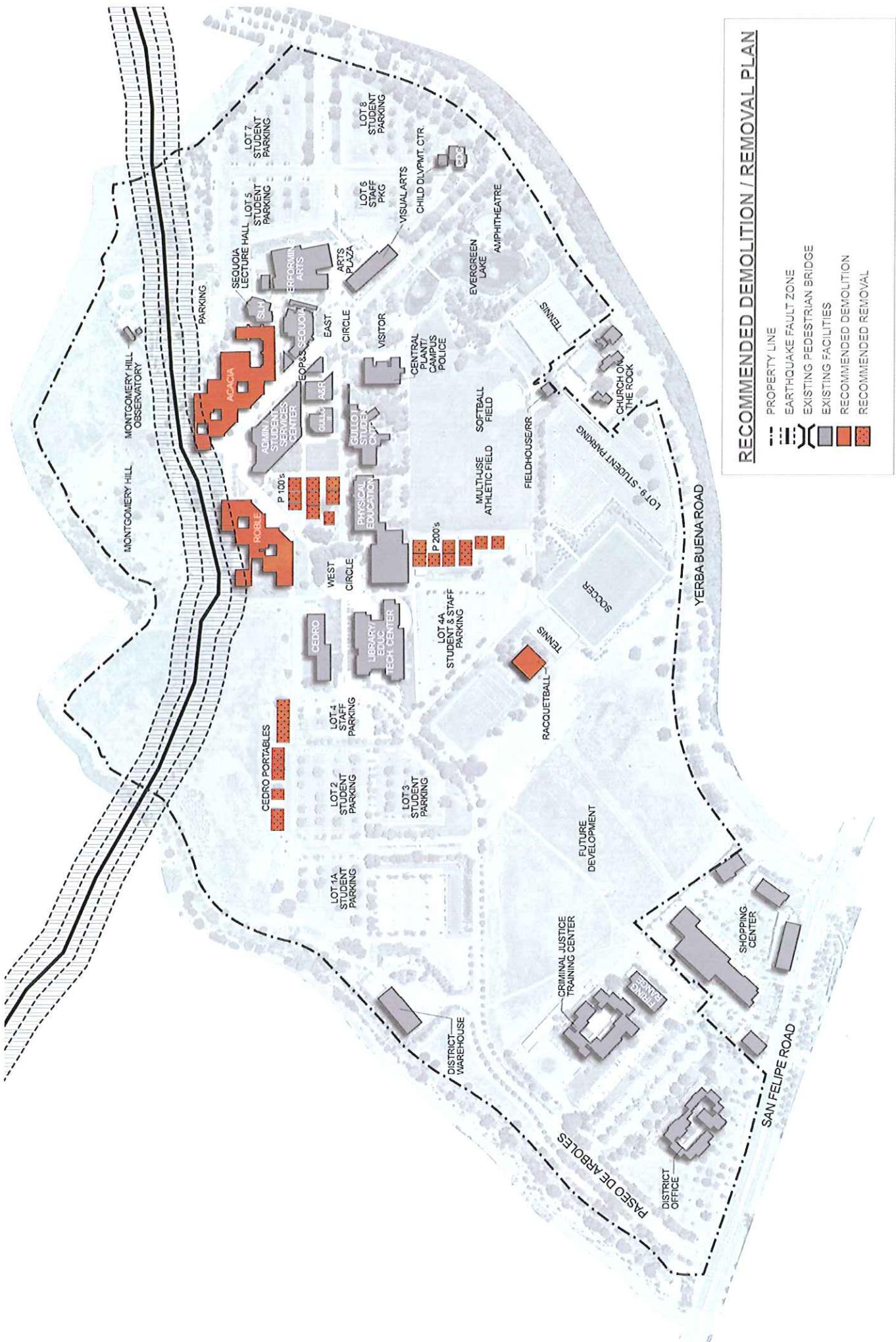
## EVERGREEN VALLEY COLLEGE FACILITIES MASTER PLANNING

### 2025 FACILITIES MASTER PLAN



# MASTER PLAN UPDATE DRAFT

EVERGREEN VALLEY COLLEGE  
FACILITIES MASTER PLANNING

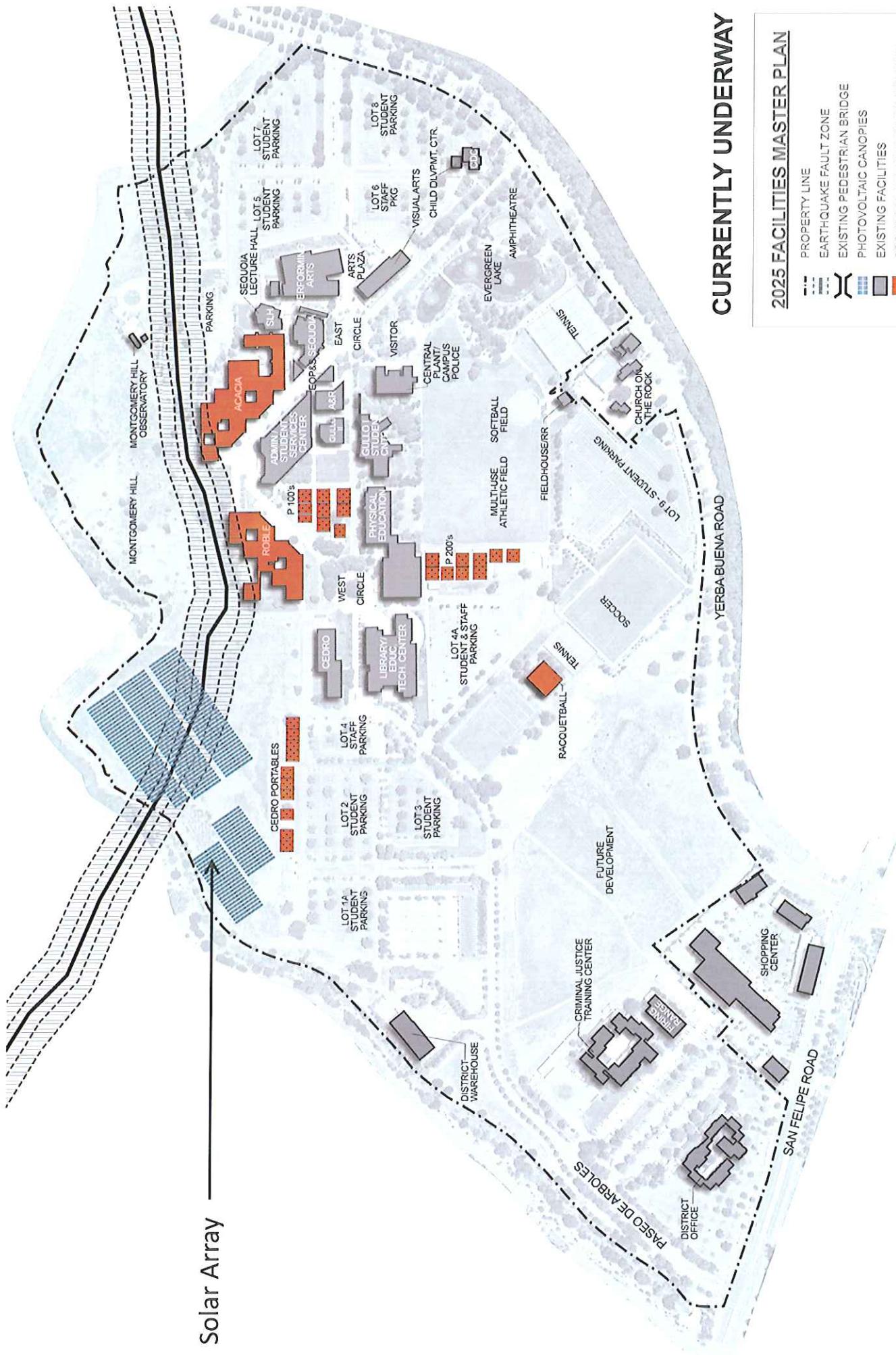


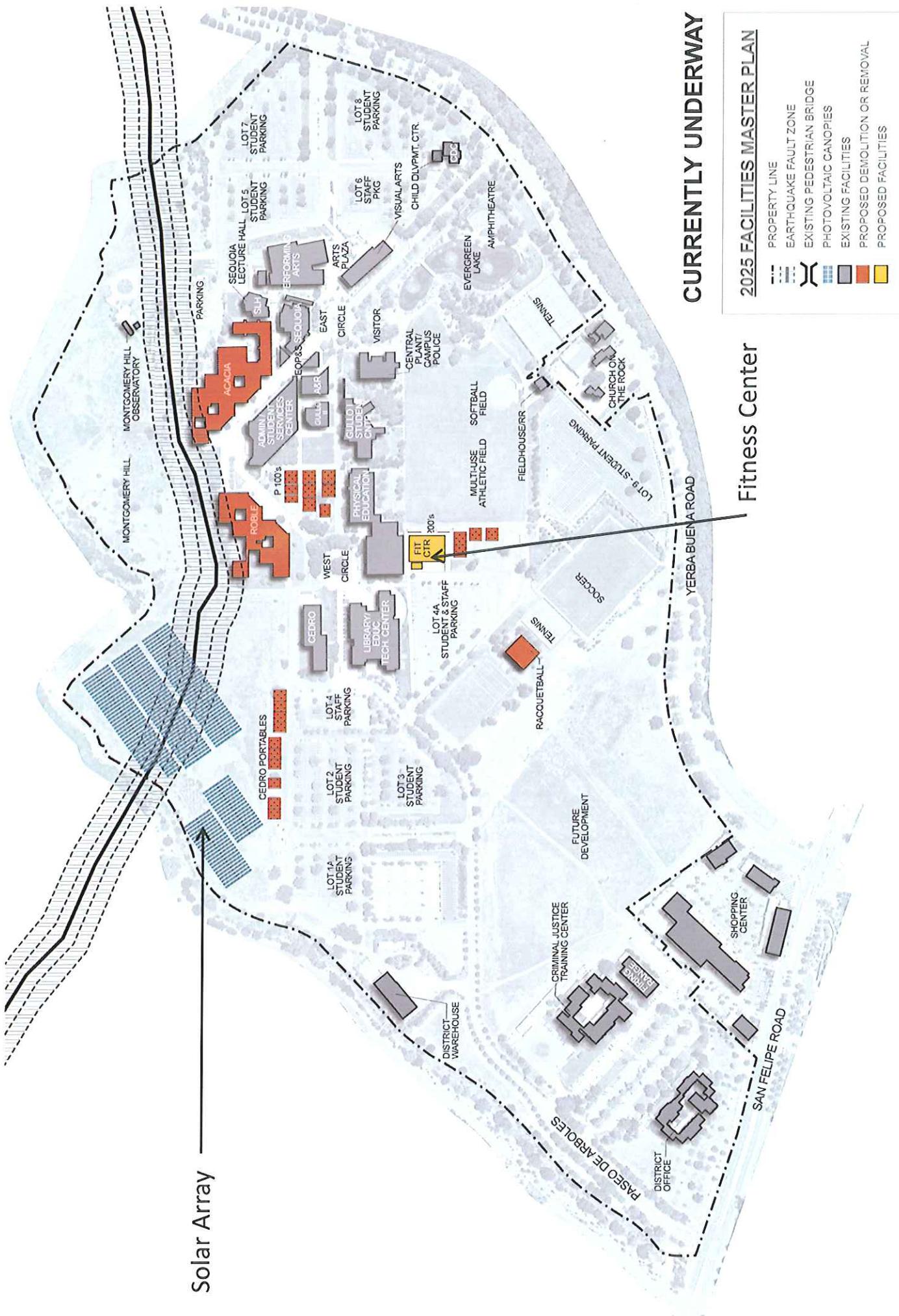
### RECOMMENDED DEMOLITION / REMOVAL PLAN

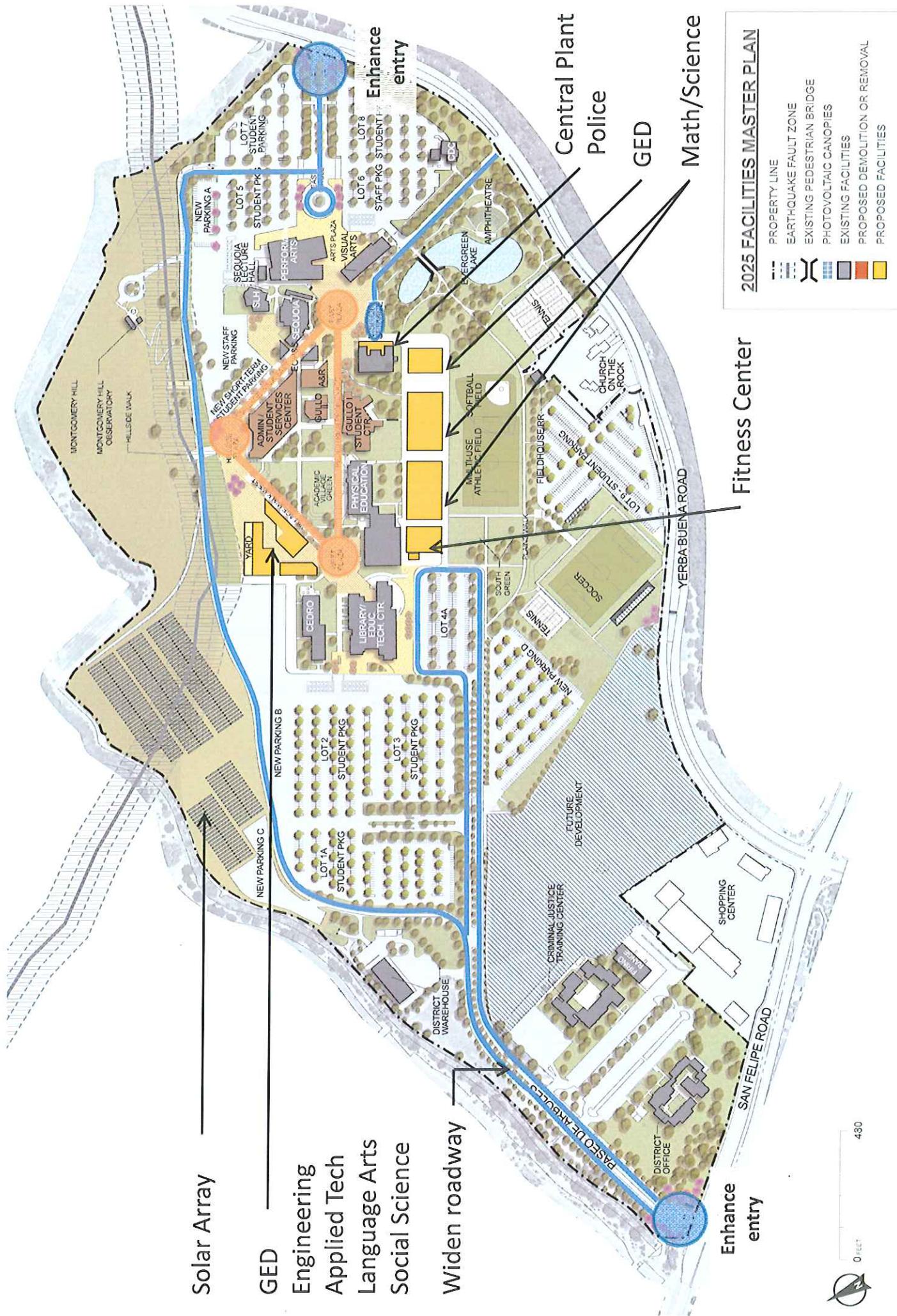
## CURRENTLY UNDERWAY

### 2025 FACILITIES MASTER PLAN

- PROPERTY LINE
- EARTHQUAKE FAULT ZONE
-  EXISTING PEDESTRIAN BRIDGE
-  PHOTOVOLTAIC CANOPIES
-  EXISTING FACILITIES
-  PROPOSED DEMOLITION OR REMOVAL
-  PROPOSED FACILITIES

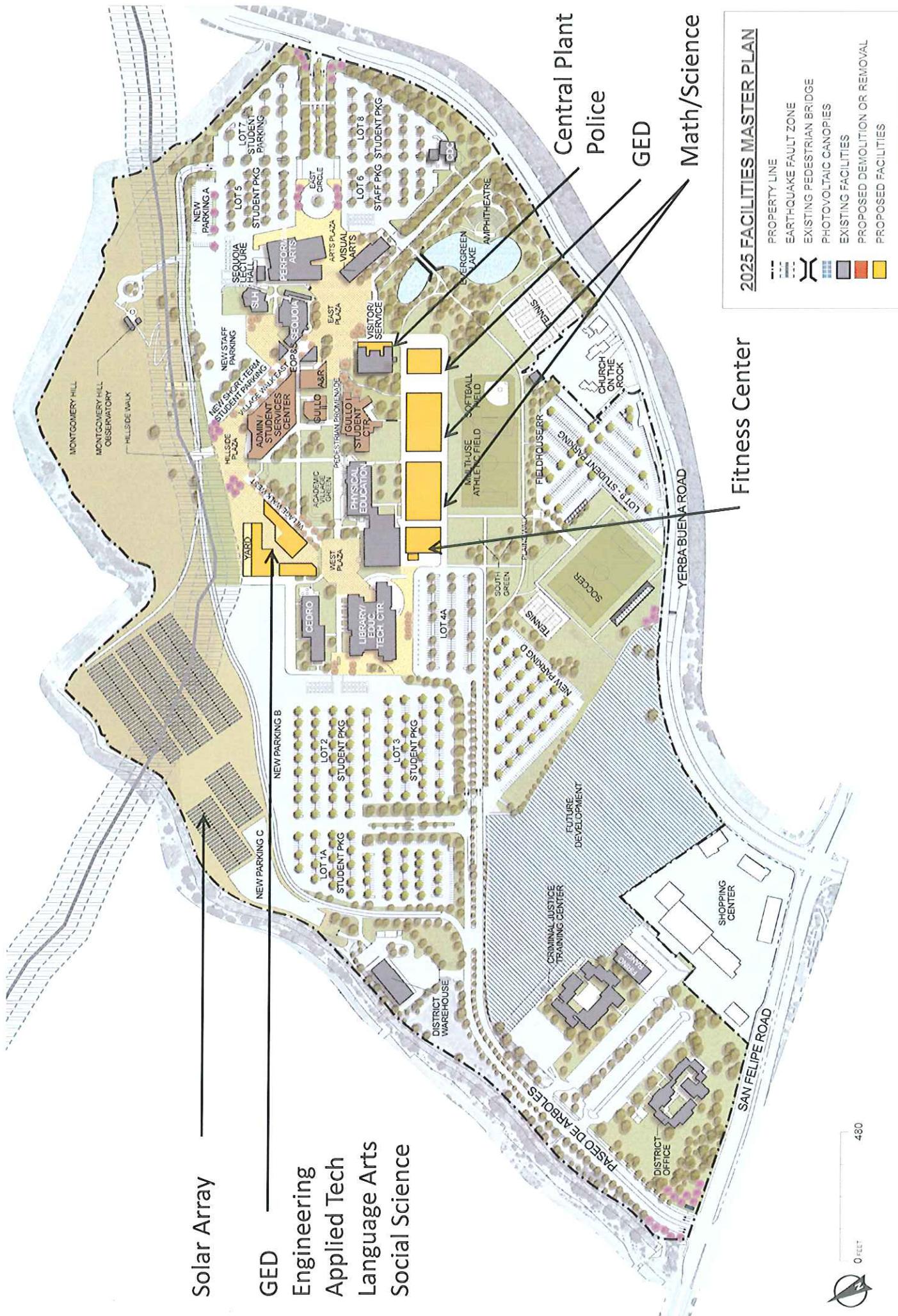






## 2025 FACILITIES MASTER PLAN

0 FEET  
430

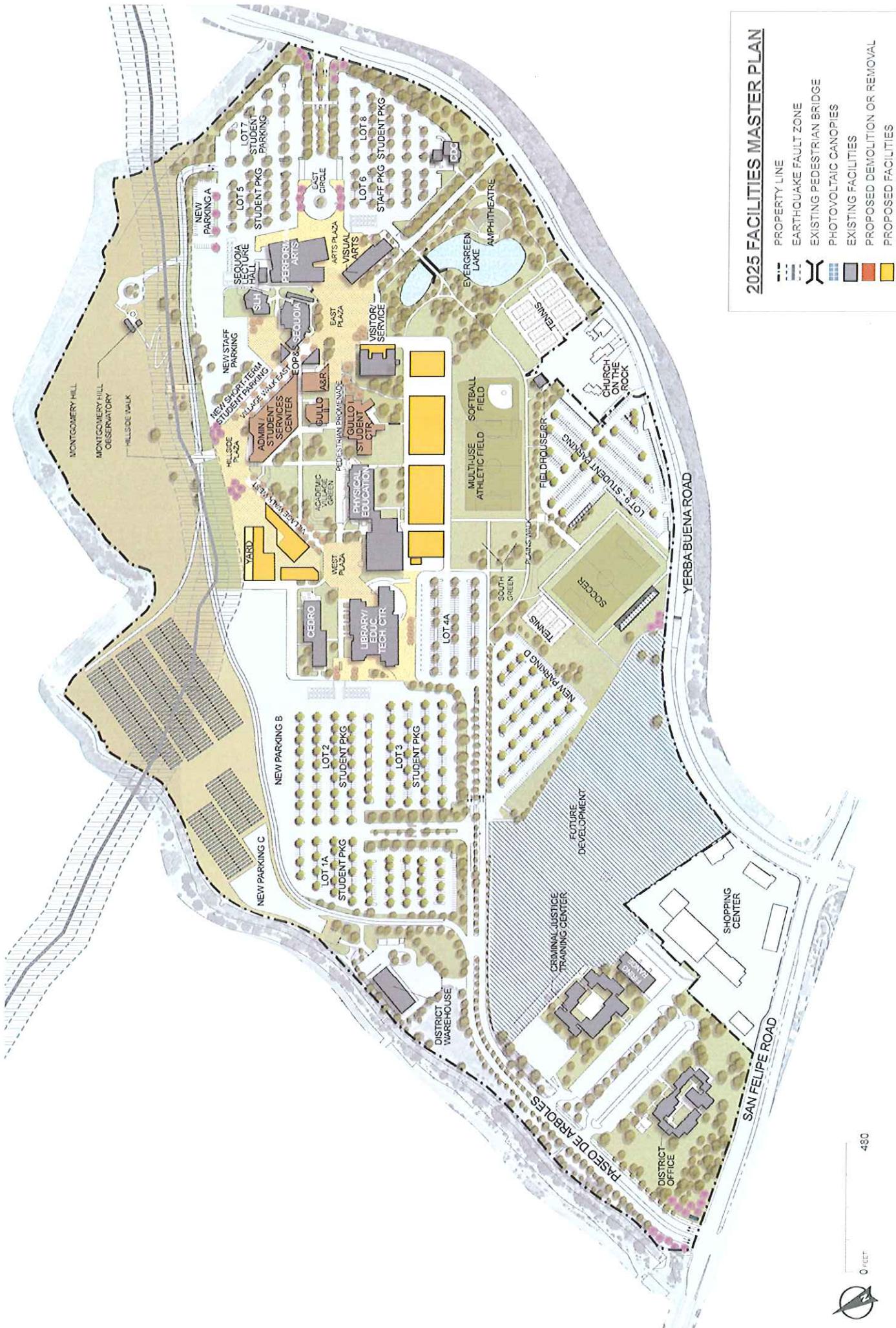


## 2025 FACILITIES MASTER PLAN

- PROPERTY LINE
- EARTHQUAKE FAULT ZONE
- EXISTING PEDESTRIAN BRIDGE
- PHOTOVOLTAIC CANOPIES
- EXISTING FACILITIES
- PROPOSED DEMOLITION OR REMOVAL
- PROPOSED FACILITIES

480

0 FEET



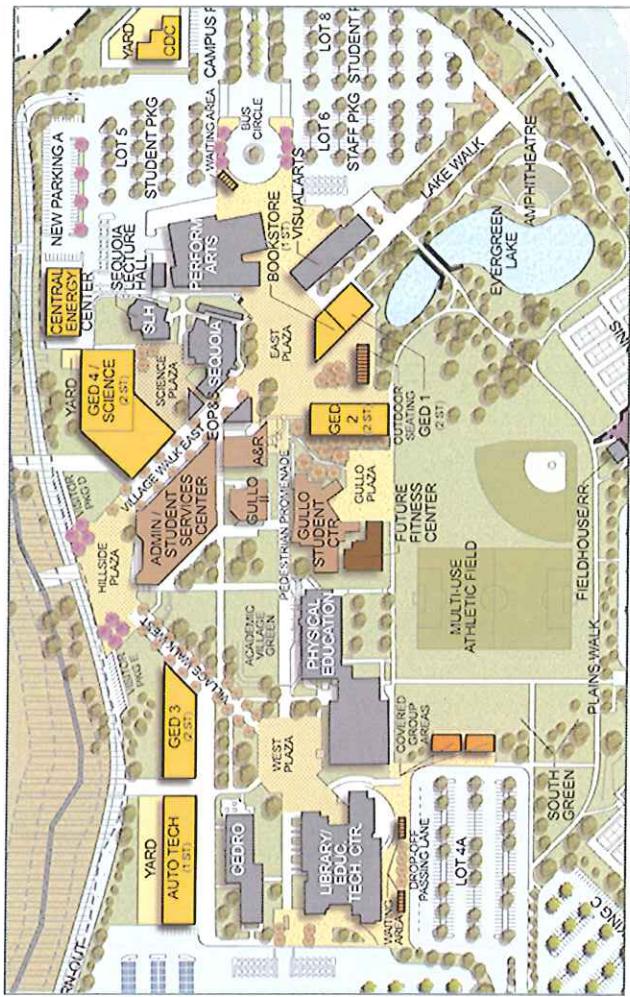
## 2025 FACILITIES MASTER PLAN

- PROPERTY LINE
- EARTHQUAKE FAULT ZONE
- EXISTING PEDESTRIAN BRIDGE
- PHOTOVOLTAIC CANOPIES
- EXISTING FACILITIES
- PROPOSED DEMOLITION OR REMOVAL
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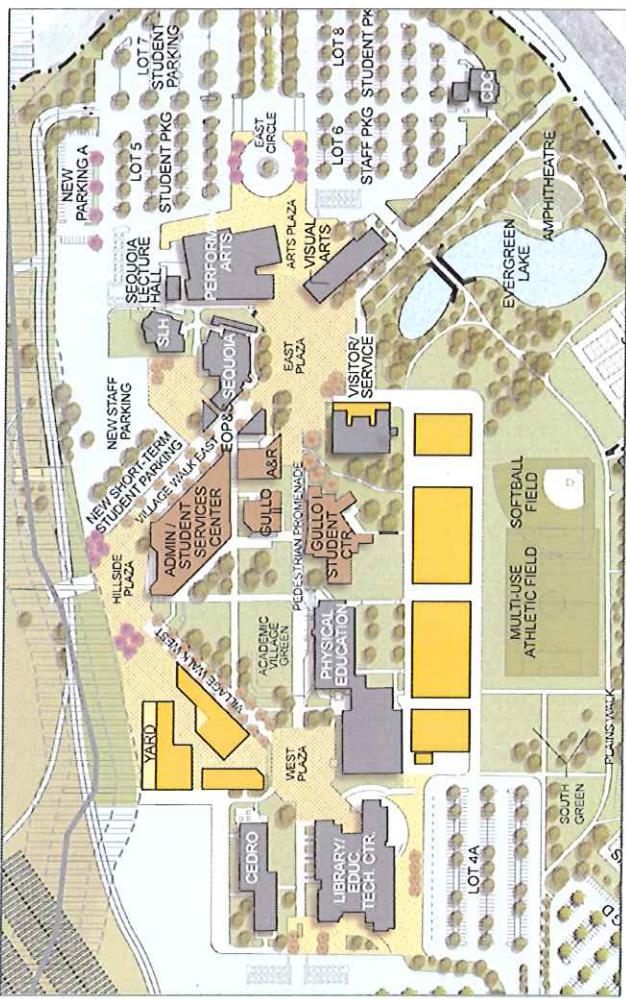
0' 50' 100'

## DRAFT UPDATE

## APPROVED MASTER PLAN



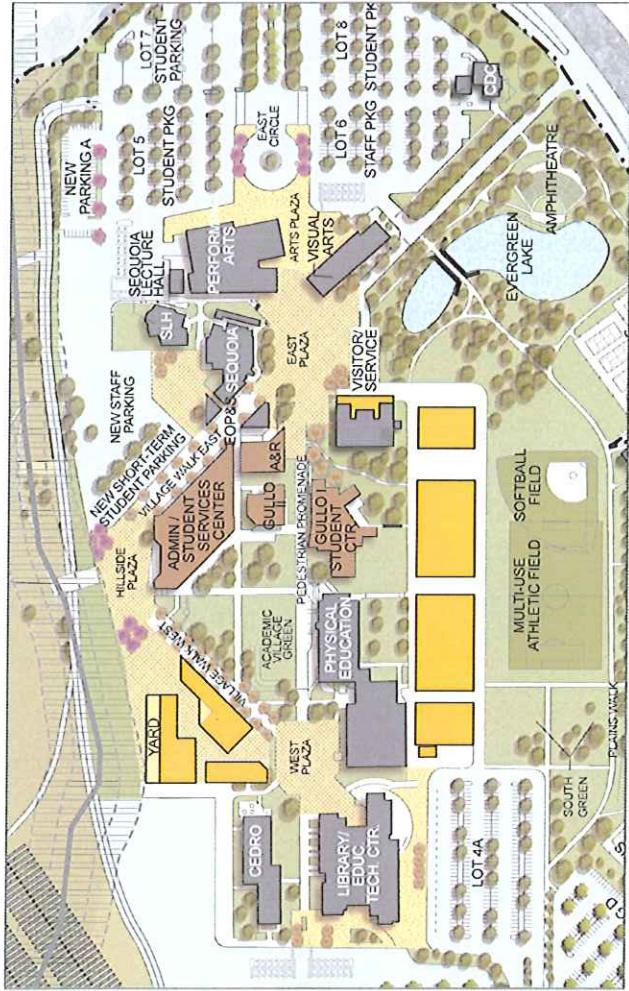
## 2025 FACILITIES MASTER PLAN



- PROPERTY LINE
- EARTHQUAKE FAULT ZONE
- EXISTING PEDESTRIAN BRIDGE
- PHOTOVOLTAIC CANOPIES
- EXISTING FACILITIES
- PROPOSED DEMOLITION OR REMOVAL
- PROPOSED FACILITIES

## NEXT STEPS:

- Reviews by College
- Develop Recommendations
- Prepare Draft Document
  - Reviews
- Board Approval 8/29 Nov 2011
- Sell bonds
- Develop User Groups
  - Detailed Programming & Design
- Build
  - Communications Protocol



## DRAFT UPDATE