



CITIZENS' BOND OVERSIGHT COMMITTEE

MEETING MINUTES
 September 17, 2019: 6:00 – 7:30 PM

Evergreen Valley College, Library/Ed. Tech Center (LE) Building, Mishra Room,
 4750 San Felipe Road, San Jose, CA 95135

<u>Present:</u>	Cory Demar Shanta (Shay) Franco-Clausen Bethel Kim Linda Reiners	Community At-Large Business Community Community At-Large Business Community
<u>Absent:</u>	Leo Cortez Matthew Mahood Rose Regalado	Support Organization Business Community Senior Citizens' Organization
<u>Staff:</u>	Jorge Escobar Andrea Alexander Roland Montemayor Marilyn Morikang Lena Tran Hong Yang Mike Chegini Jessica Fassler Stevie Le	Interim Vice Chancellor of Administrative Services, SJECCD, and Vice President, Administrative Services, SJCC Vice President, Administrative Services, EVC Acting President, SJCC Acting Vice President, Administrative Services, SJCC Vice President, Strategic Partnerships and Workforce Innovation, SJCC Accounting, SJECCD Communications Manager, AKG Senior Project Accountant, AKG Project Accountant, AKG

AGENDA:

1. Call to Order
The meeting was called to order at 6:10 PM with a quorum by Ms. Franco-Clausen.
2. Approval of Agenda
Motioned by Ms. Reiners, seconded by Ms. Kim. The Committee unanimously approved the agenda as presented.
3. Approval of Meeting Minutes from June 18, 2019
Motioned by Ms. Reiners, seconded by Ms. Kim. The Committee unanimously approved the minutes as presented.
4. Public Comment – 3 Minutes per speaker with advance sign in
There were no public comments.

5. Communications Received by Committee Members

Ms. Kim stated that as part of the tour that preceded the meeting, the tour group was stopped by a student in the Student Lounge who made a point to note that the space was much improved by the renovations made using bond funds.

6. Staff Reports

Mr. Escobar thanked Evergreen Valley College (EVC) for hosting the Citizens' Bond Oversight Committee (CBOC) meeting and gave a brief overview on the following:

- The Board of Trustees (BOT) approved the position for the Associate Vice Chancellor of Physical Plant Development and Operations. They hope to have the position filled by March 2020. The purpose of this position is to assist in managing the bond.
- Enrollment at both colleges has increased. The performance of both colleges from a productivity and fiscal standpoint has increased as well.
- The adopted budget was approved by the BOT at the September Board meeting.
- An update on the status of the demolition of the old District Office was provided as well as the potential development of the 27 acres. It was noted that there will be a master planning discussion scheduled tentatively for November 2019.
- Bond funds in the amount of \$69M have been refinanced with a net savings of over \$11M to taxpayers.
- The Five-Year Plan has been completed and submitted to the state. In addition, work is being completed on the Space Utilization Report due October 2019 and the Scheduled Maintenance Report due in December 2019.
- The District is working on negotiating a Project Labor Agreement (PLA) for Measure X to be implemented in January 2020, noting that the Construction Careers Agreement is in place for Measure G-2010. It was noted that there is opposition to establishing the PLA. Ms. Franco-Clausen requested to see a draft of the document.

Ms. Reiners clarified that the savings from the bond refinancing were not going back to the taxpayers, but that the \$11M was going back towards the bond as a value-add. Mr. Escobar confirmed her statement.

7. Preparations for Annual Report

Mr. Chegini requested volunteers from the Committee to be a part of the working group to produce the annual report. Ms. Franco-Clausen and Mr. Demar volunteered.

8. Committee Requests

a. Evergreen Valley College Presentation

Ms. Alexander presented on how the Educational Master Plan is realized at EVC.

The Committee expressed their appreciation for Ms. Alexander's presentation.

Ms. Reiners asked about the use of bond funds for operational expenses. Ms. Alexander responded that the bond can only pay for something one time, so no operational expenses are paid for out of the bond.

Ms. Kim brought up the language in the bond regarding veterans and older students and requested more data regarding those two demographics, and Ms. Reiners and Ms. Franco-Clausen agreed. Mr. Demar was interested in seeing data specifically on older students reentering the workforce with new careers.

Ms. Reiners asked if it is possible to look at the data by student age, as well as over time to see the effect of the bonds. Ms. Alexander stated that yes, the College has that data organized by many different demographics and offered to send that information to the Committee.

Ms. Reiners requested to have a similar update at every CBOC meeting. Ms. Franco-Clausen concurred and asked if it is possible to add to the agenda a short SJCC and EVC update at each CBOC meeting.

Mr. Escobar had to leave the meeting at the conclusion of the presentation at 7:10 pm.

b. San Jose City College Presentation

Mr. Montemayor, Ms. Tran, and Ms. Morikang presented on how the Educational Master Plan is realized at SJCC.

Ms. Franco-Clausen thanked the SJCC leadership for their presentation and noted that these presentations helped the CBOC members be more informed so they can be involved and assist with communicating information to the public.

Mr. Demar asked how the food pantry is staffed, if by faculty or students? Ms. Tran responded that it is staffed with student volunteers. Mr. Montemayor noted there is a night administrator as well to keep the career closet and food pantry open at night.

Ms. Reiners moved to add to the next agenda a discussion of what goes on the agenda to incorporate more discussion regarding SJCC and EVC bond program updates as related to the educational master plan and the bond language, and requested to space out the other reporting.

9. Program Financial Reports

a. Financial Reports for Measures G-2010 and X

These reports were provided to the Committee.

b. Bond List Revisions

These reports were provided to the Committee.

c. 2019 General Obligation Bonds Refunding

This report was provided to the Committee.

10. Proposed Future Meeting Dates

Motioned to approve by Ms. Reiners and seconded by Ms. Kim. The Committee unanimously moved to approve the January 21, 2020 meeting date as presented.

11. Future Agenda Items

No items were discussed.

12. Adjournment

The meeting was adjourned at 7:47 PM by Ms. Franco-Clausen.