

**CITIZENS' BOND OVERSIGHT COMMITTEE**

MEETING MINUTES

Tuesday, March 18, 2014 - 5:30 PM  
District Board Room, Evergreen Valley College  
4750 San Felipe Road, San Jose, CA 95135

|                 |                               |  |
|-----------------|-------------------------------|--|
| <u>Present:</u> | Daniel Kojiro                 | Community At-Large                     |
|                 | Johnny Lee                    | Community At-Large                     |
|                 | Carol Lizak                   | Community At-Large                     |
|                 | Ann Mancuso-Engdahl           | Community At-Large                     |
|                 | Jimmy Nguyen                  | Taxpayers' Association                 |
| <u>Guest:</u>   | Lisa Meak                     | NBC News                               |
| <u>Absent:</u>  | President Byron Breland       | SJCC                                   |
|                 | Leo Cortez                    | Community At-Large                     |
|                 | Casey Michaelis               | Gilbane                                |
|                 | Bob Nunez                     | Community At-Large                     |
|                 | Alex Ward                     | Student Representative SJCC            |
|                 | President Henry Yong          | EVC                                    |
| <u>Staff:</u>   | Chancellor Rita Cepeda        | SJECCD                                 |
|                 | Vice Chancellor Douglas Smith | Administrative Services, SJECCD        |
|                 | Steve Thompson                | Director Facilities & BP Mgmt., SJECCD |
|                 | Peter Fitzsimmons             | Director of Financial Services, SJECCD |
|                 | Linda Wilczewski              | Controller, SJECCD                     |
|                 | Marilyn Morikang              | District Staff Accountant, SJECCD      |
|                 | Vice President Henry Gee      | Administrative Services, EVC           |
|                 | Vice President Seher Awan     | Administrative Services, SJCC          |
|                 | Mark Miller                   | Gilbane                                |
|                 | Scott Jewell                  | Gilbane                                |
|                 | Ann Kennedy                   | Gilbane                                |
|                 | Mike Chegini                  | Gilbane                                |
|                 | Anna Tiscareno                | Gilbane                                |

AGENDA:

1. Call to Order  
The meeting was called to order at 5:40 p.m.
2. Statement Regarding Meeting Management  
Vice Chancellor Smith gave a detailed overview and distributed a Statement for Public Comments to the Citizens' Bond Oversight Committee members.
3. Approval of Agenda  
Johnny Lee / Carol Lizak  
Unanimously approved
4. Approval of Minutes for January 21, 2014  
The committee reviewed the previously distributed September 17, 2013 meeting minutes and asked for comments. There were no comments. Johnny Lee / Carol Lizak motioned and the committee unanimously approved the amended meeting minutes.

5. Election of Chair / Vice Chair

An election for new Citizens' Bond Oversight Committee Chair and Vice Chair was held during the March 18, 2014 meeting.

Member Jimmy Nguyen was elected unanimously as Citizens' Bond Oversight Committee Chair.

Member Johnny Lee was elected unanimously as Citizens' Bond Oversight Committee Vice Chair.

6. Public Comments

There were no public comments made.

7. Communications Received by Citizens' Bond Oversight Committee Members

There were no communications received.

8. Staff Reports

There were no staff reports.

Vice Chancellor Smith gave a brief overview of the Measure G-2004 and Measure G-2010 Bond Website and emphasized that we truly hope that this is a significant savings to the Tax Payers.

Chancellor Cepeda gave a brief overview of the meeting that was facilitated by the Chancellor in Sacramento on March 18, 2014.

9. Acknowledgment of Services

Departing Citizens' Bond Oversight Committee Member Mr. Joseph Becker was recognized at the March 18, 2014 Citizens' Bond Oversight Committee meeting and thanked for his substantial contributions during his tenure with the Citizens' Bond Oversight Committee.

10. Response to Request

On June 11, 2013 Mr. David Casnocha of Stradling, Yocca, Carison & Rauth presented to the Board of Trustees legal parameters in regards to the Bond ballot language and construction projects and discussed the parameters and legal guidelines that govern the Board of Trustees authority to approve bond construction projects against the framework of the ballot language approved by the voters for the Measure G-2004 and G-2010 Bond Programs.

Agenda item 10: Briefing on the June 11, 2013 Board Presentation is attached to the March 18, 2014 agenda packet.

11. Response to Question regarding Audit Reports

Mr. Fitzsimmons summarized the response to a question that was posed in the previous Citizens' Bond Oversight Committee meeting, January 21, 2014, regarding the breakdown of the accounts receivable line items reflected in the Measure G-2004 and Measure G-2010 Audit Reports for the period ended 06/30/13.

In response, the following information was provided:

- Measure G-2004 Santa Clara County Office (SCCO) Receivable \$10,559.85  
Division of the State Architect (DSA) Refund Receivable \$3,178.50
- Measure G-2010 Santa Clara County Office (SCCO) Interest Receivable \$43,007.23

12. Report on Presentation of Annual Report to Board of Trustees

Vice Chancellor Smith gave a brief overview of the Measure G-2004 and Measure G-2010 Citizens' Bond Oversight Committee's 2012-2013 Annual Report that was presented to the Board of Trustees meeting, February 11, 2014.

13. Introduction of Measures G Newsletter

Mr. Chegini presented a brief overview of the Measures G Newsletter to the Citizens' Bond Oversight Committee Members.

14. Measure G-2010

a. Project Update: Vice Chancellor Smith gave an overview of the new District Office regarding current status of the District Office project.

i. San Jose City College: Mr. Jewell gave a brief overview of project highlights.

ii. Evergreen Valley College: Mr. Miller gave a brief overview of the project highlights.

iii. District Projects: Mr. Jewell and Mr. Miller gave a brief overview of the project highlights. The Citizens' Bond Oversight Committee meeting agenda, March 18, 2014, didn't include the District Project. This agenda would be updated to reflect this addition.

b. Bond List Revision(s)

There was one Measure G-2010 Bond List Revision (November 12, 2013) during the reporting period ending December 31, 2013. This Bond List Revision was reported upon at the last meeting of the Committee, it was resubmitted to the Committee due to corrected formatting issues on the Agenda Item Details page.

There was one Measure G-2010 Bond List Revision that occurred after the reporting period ending December 31, 2013, and prior to the Citizens' Bond Oversight Committee meeting March 18, 2014. This revision took place at the February 11, 2014 Board of Trustees' meeting and was reflected in the November 12, 2013 report.

The Bond List Revision and the associated back-up from the Board of Trustee's meeting approving the revision was incorporated in the meeting packet distributed during this Citizens' Bond Oversight Committee meeting.

c. Measure G-2010 Financial Reports:

Ms. Kennedy presented an overview of the Measure G-2010 Financial Report from inception through December 31, 2013 and gave an update regarding the cost and schedule status of the program. Daniel Kojiro / Johnny Lee motioned and the committee unanimously approved the Measure G-2010 Financial Reports.

There were no "caution" projects to discuss for reporting period inception to December 31, 2013 of the San Jose City College, Evergreen Valley College, and District.

d. Response to Questions:

d.i Ms. Kennedy presented an overview of the Measure G-2010 District Office Expenditure Detail from inception through December 31, 2013, the County Pool Interest Rate and gave an update regarding the cost and schedule status of the program.

15. Measure G-2004

a. Project Update:

i. San Jose City College: Mr. Jewell gave a brief overview of project highlights.

ii. Evergreen Valley College: Mr. Miller gave a brief overview of the project highlights.

The Citizens' Bond Oversight Committee meeting agenda, March 18, 2014, didn't include the San Jose City College and Evergreen Valley College project update. This agenda would be updated to reflect this addition.

iii. District Projects: Mr. Jewell gave a brief overview of the project highlights.

b. Bond List Revision(s)

There was one Measure G-2004 Bond List Revisions during the reporting period ending December 31, 2013. The Bond List Revision was reported upon at the last meeting of the Committee and was included in the financial reports for this period.

There was one Measure G-2004 Bond List Revision that occurred after the reporting period ending December 31, 2013, and prior to this meeting. This revision took place at the Board of Trustees' meeting and was reflected in the report dated February 11, 2014.

The Bond List Revision and the associated back-up from the Board of Trustee's meeting approving the revision was incorporated in the meeting packet distributed during this Citizens' Bond Oversight Committee meeting.

c. Measure G-2004 Financial Report

Ms. Kennedy presented an overview of the Measure G-2004 Financial Report from inception through December 31, 2013 and gave an update regarding the cost and schedule status of the program. Carol Lizak / Ann Manucuso-Engdahl motioned and the committee unanimously approved the Measure G-2004 Financial Reports.

16. Future Agenda Items:

No upcoming agenda items were discussed.

17. Adjournment:

Johnny Lee / Carol Lizak

The meeting adjourned at 7:13 p.m.

The next scheduled meeting is June 17, 2014 at 5:30PM – 7:00PM. This meeting will be held at San Jose City College T-112 (WI)