



SAN JOSE EVERGREEN COMMUNITY COLLEGE DISTRICT

“DRAFT”

CITIZENS BOND OVERSIGHT COMMITTEE

MEETING MINUTES

Monday, March 23rd, 2009 - 6:30 PM
Science Complex – Conference Room
San José City College

<u>Attendees:</u>	Benjamin White	Community at-large
	Nicholas Dinh	Taxpayers Association
	Hector Cortez	Support Organization
	Tony Estremera	Community at-large
	Jaspal Singh	Community-at-large
	Robert Dias	District Exec. Director of Facilities

Meeting called to order at 6:35 PM

1. Motion to approve the agenda by Hector Cortez, was seconded by Tony Estremera.
2. Robert Dias led the group on a very brief tour of the Cosmetology-Reprographics and the Career Technology buildings. Both these facilities are examples of projects that were completed and occupied in September 2008. Robert explained that these buildings housed very successful vocational programs that have a very positive success rate and are in demand. The Cosmetology program also provides service to the Senior Citizens of the local community. The Career Technology program is now part of the newly established Construction College that provides training for students who choose to continue with careers in the building construction trades.
3. Motion to approve the minutes of 03-08-08 was moved by Tony Estremera and seconded by Hector Cortez.
4. Robert Dias reviewed the CBOC Annual Report for 2007-08. As a reminder this report was presented to the SJECCD Board of Trustees for approval in May 2008.
5. Robert Dias presented the committee with a copy of the Financial Report for 2008. The committee was advised to go through the report and submit any questions that it may have to Robert. Robert went on to state that audit report was clean.

The District's independent auditor reviewed all expenditures as part of the financial audit, and the separate little audit (called a Performance Audit) did the usual sampling of 35% of all expenditure items and found no expenditures that were outside the scope of the public's intent when they passed Measure G. The audit did not identify any management weaknesses, either.

The committee requested the presence of the Auditor at the next scheduled meeting. It was felt that it would be an appropriate forum to ask the auditor any questions directly. Robert took note of this request.

6. Robert Dias presented the committee a brief over view of the district wide Project Status Summary. This report that is summarized by each campus and district wide. Projects were listed with a brief description, original budget and a status indicator.
7. The committee had a discussion relative to the membership status. Robert Dias briefly mentioned that various members of the committee had volunteered to serve as different times during the past 3 years. The regulation call for a 2-year membership that can be renewable. All 5 members present unanimously agreed to service out another term. With the sad news of the passing of Senior Citizen's Community member Gregory Hobbs, it was discussed that the board of trustees would have to nominate a replacement to serve on the committee.
8. Meeting Schedule: The committee reviewed and discussed options for the next meeting. Initially a possible late May – June 2009 meeting was discussed. If an Annual Report is scheduled to be approved by the board by this fiscal year, it was agreed that a follow up meeting could be scheduled for late April / Early May 2009.
9. Diana Rodriguez in the Facilities Office will coordinate the day / time for the next meeting. It was decided that this meeting could be held at the District Office location and preceded by a tour of the Center for the Arts project at Evergreen Valley College.
10. Motion to Adjourn by Hector, seconded by Ben.

Meeting adjourned at 8:15 PM

The aforementioned meeting minutes are the author's interpretation of issues and discussions at the meeting. If there are any discrepancies or misinterpretations, please submit any feedback or clarification within 10 working days of the issuance of these minutes.

Respectfully Submitted:

Robert Dias

Executive Director of Facilities