



## **CITIZENS' BOND OVERSIGHT COMMITTEE**

### MEETING MINUTES

Tuesday, June 18, 2013 - 5:30 PM

San Jose City College, Room T-112 (WI)  
2100 Moorpark Avenue San Jose, CA 95128

<u>Present:</u>	Joseph Becker Daniel Kojiro Carol Lizak Bob Nunez	Community At-Large Community At-Large Community At-Large Community At-Large
<u>Guest:</u>	Johnny Lee	N/A
<u>Absent:</u>	Ann Mancuso-Engdahl Jimmy Nguyen Chancellor Rita Cepeda President Henry Yong President Barbara Kavalier Casey Michaelis	Community At-Large Taxpayers' Association SJECCD EVC SJCC Gilbane
<u>Staff:</u>	Vice Chancellor Douglas Smith Vice President Henry Gee Vice President Greg Nelson Vice President Marie-Elaine Burns Peter Fitzsimmons Linda Wilczewski Mark Miller Scott Jewell Ann Kennedy Mike Chegini Anna Tiscareno	Administrative Services, SJECCD Administrative Services, EVC Administrative Services, SJCC Student Affairs, SJCC Director of Financial Services, SJECCD District Staff Accountant, SJECCD Gilbane Gilbane Gilbane Gilbane Gilbane

### AGENDA:

1. Call to Order

The meeting was called to order at 5:35 p.m.

An optional tour had been offered from 4:30 p.m. to 5:15 p.m. for the San Jose City College of on-going project work.

2. Approval of Agenda

Bob Nunez / Carol Lizak  
Unanimously approved

3. Approval of Minutes for March 19, 2013

The committee reviewed the previously distributed March 19, 2013 meeting minutes and asked for comments. There were no comments. Four (4) Citizens' Bond Oversight Committee Members were present at the June 18, 2013 meeting. Bob Nunez / Daniel Kojiro motioned and the committee unanimously approved the meeting minutes.

4. Public Comments

There were no public comments made.

5. Communications Received by Citizens' Bond Oversight Committee Members

No communications were received by the Committee to report.

6. Staff Reports

Vice Chancellor Smith informed the Committee of the resignation from two (2) Committee Members, Mr. Michael Casas and Mr. Shawn Sieu-Nguyen due to graduating from San Jose City College and Evergreen Valley College. Vice Chancellor Smith expressed gratitude to the entire committee for their service.

Vice Chancellor Smith gave an update on the new District Office Building located at 40 S. Market Street, San Jose. The District has assumed operational control over the facility and its tenants, worked with the existing tenants to negotiate lease terms and relocations, and through several meetings with District staff, has developed a final program and space plan which will serve as the "basis of design" for the renovation of the facility.

Two (2) new attendees, Ms. Marie-Elaine Burns and Mr. Johnny Lee, were present in the meeting. Each attendee introduced themselves.

7. Acknowledgement of Service

Vice Chancellor Smith and Ms. Kennedy reemphasized the current CBOC membership and expiration of term limits. Ms. Kennedy informed the Committee that there are currently three (3) open seats available; (1) Support Organization, (1) Senior Citizen's Organization, and (1) Student Representative. Applications for the open positions are available on the District's web site ([www.sjeccd.edu](http://www.sjeccd.edu)) and everyone on the committee is encouraged to help get these positions filled soon.

8. Measure G-2010

a. Project Update: Vice Chancellor Smith presented Gilbane Building Company contract renewal for Program Management/Construction Management Service 2013/2014 and an introduction video which included each employee of Gilbane who is working on the Measure G Bonds at Evergreen Valley College and San Jose City College.

i. San Jose City College: Mr. Jewell gave a brief PowerPoint presentation of the project highlights. Projects reviewed in the presentation included the Media Arts Center & Career Technical Education (completion date December 2015), Repurpose of Boiler Plant (completion date October 2013), Utility Extension (completion date December 2013), Campus Site Improvements (completion date April 2017), Photo Lab Relocation (completion date September 2013), Campus Water System (completion date December 2013), Scheduled Maintenance Projects (completion date Spring through Winter 2013), Physical Security (completion date September 2013).

- ii. Evergreen Valley College: Mr. Miller gave a brief PowerPoint presentation of the project highlights. Projects reviewed in the presentation included South Campus Development, Central Plant & Police Renovation, Autotech, Campus Site Improvements, Utilities Projects & Upgrades, Roble/Acacia, Admin Student Services Remodel & Consolidation, and Repurpose Gullo II.

b. Bond List Revision(s)

There were no Measure G-2010 Bond List Revisions during the reporting period ending March 31, 2013.

There was one Measure G-2010 Bond List Revision that occurred after the reporting period ending March 31, 2013, and prior to the CBOC meeting June 18, 2013. This revision was presented/approved at the Board of Trustees' meeting June 11, 2013.

c. Measure G-2010 Financial Reports:

Ms. Kennedy presented an overview of the Measure G-2010 Financial Report from inception through March 31, 2013 and gave an update regarding the cost and schedule status of the program. Bob Nunez / Carol Lizak motioned and the committee unanimously approved the Measure G-2010 Financial Reports.

An overview of the following "caution" projects where discussed:

San Jose City College

These three projects below turned to "caution" because these projects cannot start and/or complete until the New Gym, a Measure G-2004 project is complete. Delays in the New Gym project have pushed it to the point where it is now impacting the start and/or completion of the three projects:

- #31116 - Campus Site Improvement
- #31110 - Utility Extension and Emergency Generator
- #31114 - Aux Gym. Pool & Locker Room Demo
  
- #31121 - Photo Lab Relocation – This project turned to "caution" for schedule due to the uncertainty with current DSA project review times.

Evergreen Valley College

- #32108 - Admin & Student Services Remodel & Consolidation – This project turned to "caution" for schedule due to the addition of one month in the programming phase to allow the design team to better assess the needs of Admissions & Records and evaluate potential phasing of the work.

9. Measure G-2004

a. Project Update:

- i. District Projects: Vice Chancellor Smith gave an update on the Measure G-2004 Joint Use 21<sup>st</sup> Century Post-Secondary Educational Center. On May 14, 2013, the Board approved the use of Design-Build delivery method for the construction of facilities and associated improvements, constituting the North District Multi-Disciplinary building project ("Joint Use Facility") within the Milpitas Unified School District as part of the Measure G-2004 Bond.

The California Environmental Quality Act (CEQA) requires that an environmental review of the project site be conducted. As such, the District will utilize an Environmental consulting firm to develop an Environmental Impact Report (EIR) and associated mitigation monitoring program services for the proposed Milpitas site to support the successful implementation of the construction project as identified in the Joint-Use 21<sup>st</sup> Century Post-Secondary Educational Center program.

An overview of a PowerPoint was presented to the members regarding current status of the District Office project, and highlights of planning effort recently completed by HMC Architects in conjunction with District Staff.

b. Bond List Revision(s)

There were no Measure G-2004 Bond List Revisions during the reporting period ending March 31, 2013.

There was one Measure G-2004 Bond List Revision that occurred after the reporting period ending March 31, 2013, and prior to the CBOC meeting June 18, 2013. This revision was presented/approved at the Board of Trustees' meeting June 11, 2013 and is reflected in the reports that were distributed in this meeting.

c. Measure G-2004 Financial Report

Ms. Kennedy presented an overview of the Measure G-2004 Financial Report from inception through March 31, 2013 and gave an update regarding the cost and schedule status of the program. Bob Nunez / Daniel Kojiro motioned and the committee unanimously approved the Measure G-2004 Financial Reports.

10. Future Agenda Items:

The CBOC members agreed that a CBOC Training with Bond Counsel session and a District Office Building Tour will be scheduled in the near future.

11. Adjournment:

Carol Lizak /Bob Nunez

The meeting adjourned at 7:15 p.m.

The next scheduled meeting is September 17, 2013 at 5:30PM – 8:30PM. This meeting will be held at the District Office Conference Room #9 SJECCD 4750 San Felipe Road, San Jose, CA.